

TENDER No. UCSL/CC/SER/T/CIVIL/304/2026 DT:07.10.2026

TENDER FOR CONSTRUCTION OF OFFICE AT UCSL
HANGARKATTA



UDUPI COCHIN SHIPYARD LIMITED
MALPE, UDUPI 576108





UDUPI COCHIN SHIPYARD LIMITED
Tender for Construction office at UCSL Hangarkatta Unit.
UCSL/CC/SER/T/CIVIL/304/2026 DT: 07.10.2026

TENDER NOTICE

Tender No. & date	UCSL/CC/SER/T/CIVIL/304/2026 DT: 07-10-2026
Name of work	TENDER FOR CONSTRUCTION OF OFFICE AT UCSL HANGARKATTA UNIT
Site Visit	19 TH OCTOBER 2026 (MONDAY) 10:30Hrs.
Last date & time of receipt of tender	27 th OCTOBER 2026 (TUESDAY) 16:00Hrs.
Date & time of opening of Technical Bid (Part-I)	27 th OCTOBER 2026 (TUESDAY) 16:00Hrs.

1. Password protected quotations in the prescribed form is invited from bidders for the work specified above, subject to the terms and conditions as mentioned in the annexure to the tender enquiry to reach the undersigned by email mentioned on or before the date and time as stipulated.

2. The following shall be submitted along with the quote: -

PART- I: TECHNICAL BID

- a. **Tender document duly signed on all pages** - Including Terms & conditions and Scope of work placed at Annexure I, Annexure II.
- b. **The Techno commercial Check List** at Annexure VI to be filled up completely and duly signed.
- c. Duly filled form at Annexure – III, V
- d. **Unpriced Price bid** (Price bid without price and marked as "QUOTED") to be submitted along with Part-I.

PART-II: PRICE BID

- a. The price bids shall be prepared based on the price bid format at Annexure IV.

3. Mode of Submission of Quote:

- i. Bid shall be submitted as **Password Protected Zip File** in two parts.
Part I: Technical Bid – with all enclosures and annexures as mentioned in Para 2 above
Part II: Price Bid.
- ii. The files are to be forwarded as **Two (2) separate password protected Zip files** to contractcell@udupicsl.com
- iii. **Part I and Part II are to be protected with separate and distinctly different passwords.**





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- iv. The Bids will be opened on online mode during which the bidder will be advised to share the password through SMS with which the technical bid will be opened.
- v. The price bids will be opened after technical evaluation and **only the technically qualified bidders will be invited for opening of price bids** which shall also be conducted on online mode as above.
- vi. The bidders can also attend the bid opening physically at Udupi Cochin Shipyard Limited, Baputhotta Ware house complex Office.
- vii. The contractors can also submit the quotations in sealed covers (Two-Bid) – as separate sealed covers for Technical Bid and Price bid, both enclosed in a common sealed cover to reach the below mentioned address before the stipulated time.
4. The bidders shall ensure the receipt of bids at contractcell@udupicsl.com An acknowledgement mail shall be sent to the bidders on receipt of bids. UCSL takes no responsibility for delay, loss or non-receipt of tenders by mail by the stipulated time.
5. The tender should be addressed to the Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, Malpe Harbor Complex, Malpe, Udupi 576 108, Karnataka, India.
6. No deviations on the tender conditions will be accepted, and bids with deviations will be considered technically disqualified. The acceptance of a tender or part thereof will rest with the Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, tender and reserves the authority to reject the tender received without assigning any reason.
7. Contact Person: Mr. Akhil R P, Ph. No: +91 8129624149
Mr. Shashikanth D Kotian: +91 9945138725



[Handwritten signature]

Assistant General Manager (Contract Cell)

अखिल आर पी
AKHIL R P
प्रबंधक MANAGER
उडुपी कोचीन शिपयार्ड लिमिटेड
UDUPI COCHIN SHIPYARD LIMITED
मलपे, कर्नाटक/MALPE, KARNATAKA-576 108



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TERMS AND CONDITIONS

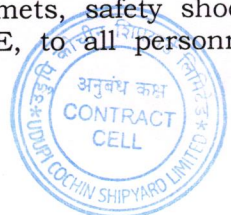
TENDER FOR CONSTRUCTION OF OFFICE AT UCSL HANGARKATTA UNIT

1. DESCRIPTION OF WORK

- 1.1. This tender enquiry pertains to the award of contract for Construction of Office at **Udupi Cochin Shipyard Limited (UCSL)**, Hangarkatta, Karnataka.
- 1.2. The Contractor/Bidder shall carefully study the tender documents, specifications, drawings, site conditions, and scope of work before submitting the offer. Any clarification required shall be obtained from UCSL before submission of the bid.
- 1.3. The Contractor/Bidder is advised to inspect the site and familiarize themselves with the existing conditions, dimensions, accessibility, working environment, availability of utilities, and all other factors that may affect execution of the work.
- 1.4. The scope shall include all labour, materials, consumables, tools, tackles, transportation, fabrication, erection, installation, finishing, commissioning, housekeeping, and other incidental requirements necessary for satisfactory completion of the work, unless specifically stated otherwise.

2. SCOPE OF CONTRACTOR:

- 2.1. The Contractor shall conduct a site inspection before submitting the quotation and shall satisfy themselves regarding site conditions, accessibility, existing structures, dimensions, working space, and other conditions affecting the execution of the work. No additional claim arising out of failure to inspect the site shall be entertained by UCSL.
- 2.2. The Contractor shall supply all materials, consumables, paints, accessories and other items required for satisfactory completion of the work.
- 2.3. Mobilization and deployment of all required skilled, semi-skilled, and unskilled manpower shall be under the Contractor's scope.
- 2.4. The Contractor shall arrange transportation, loading, unloading, shifting, handling, and storage of all materials required for the work.
- 2.5. The Contractor shall maintain proper housekeeping throughout the execution period and shall remove construction debris, waste, and unwanted materials from the work area on a regular basis.
- 2.6. All scrap materials generated during execution shall be segregated, shifted, and disposed of at the designated scrap yard/location as directed by UCSL Engineer-in-Charge.
- 2.7. The Contractor shall strictly comply with all applicable UCSL safety rules, regulations, permit requirements, and statutory safety requirements.
- 2.8. The Contractor shall provide suitable PPE, including safety helmets, safety shoes, gloves, safety harnesses, eye protection, and other required PPE, to all personnel engaged in the work.





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- 2.9. The Contractor shall ensure that all personnel deployed at site are suitably trained and competent for the assigned work.
- 2.10. All work shall be executed in accordance with the approved specifications, site conditions, and instructions of the UCSL Engineer-in-Charge.

3. SCOPE OF UCSL:

- 3.1. Electrical power supply required for execution of the work at site shall be provided by UCSL.
- 3.2. Any requirement of Hydra or other lifting equipment shall be provided subject to availability and only when the equipment is free for use.

4. SCOPE OF WORK

- 4.1. Refer **Annexure II** for detailed scope of works respectively

5. PERIOD OF CONTRACT & COMMENCEMENT OF SERVICES:

- 5.1. The work is urgent in nature hence, contractor to mobilize of the work not later than 7 days from the placement of work order/Confirmation.
- 5.2. Work must be completed within 75 days from the date of work order.

6. VALIDITY

- 6.1. The offer shall be valid for a period of 06 Month and no escalation in rate shall be allowed by UCSL on whatsoever reason.

7. RATE

- 7.1. Rates are to be quoted in the Price Bid Format at Annexure IV attached herewith.

8. PAYMENT TERMS

- 8.1. Payment shall be made on the basis of certification by UCSL officer in-charge.
- 8.2. Payment shall be made on actuals, within 30 days from the date of submission of Invoice with duly certificate from the executing UCSL officer.
- 8.3. Invoice shall be submitted with necessary work completion certificate duly certified by UCSL representative.
- 8.4. Payment will be made by RTGS/NEFT to the account of agency. The name of the bank branch, A/C No., IFSC code and other particular shall be furnished by the Agency in the proforma of UCSL.





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9. TAXES & DUTIES

9.1. GST shall be applicable extra on the prescribed work from 01.07.2017 onwards. You are requested to furnish the following details in the invoice/Bill.

- i. Applicable rate of GST/SAC Code
- ii. Firms GST Reg. NO.
- iii. Service accounting code (SAC) as prescribed by statutory authorities.
- iv. GST Reg. No. of Udupi Cochin Shipyard Limited **(29AAACT1281B1ZO)**.

10. SECURITY DEPOSIT:

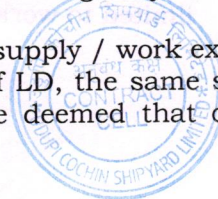
10.1. The successful tenderer shall remit 5% of the value of the contract as security deposit within 15 days of receipt of the work order. This amount may be remitted by way of demand draft or bank guarantee (in approved proforma of UCSL) from any of the nationalized banks, valid till the satisfactory completion of the entire work. The Security Deposit will be released on certification of satisfactory completion of the contract and no liability to UCSL by Officer-in charge. The Security Deposit retained will not bear any interest.

11. PERFORMANCE GURANTEE:

- 11.1. The complete work carried out by the contractor shall be guaranteed against defective on poor workmanship for a period of 06 month from the date of completion of work, any work found defective during this period is to be repaired entirely at the contractor's cost and such repaired items shall be guaranteed for a further period of three months from the date of repair.
- 11.2. Should any unsatisfactory performance and / or damage or failure occur due to poor workmanship and poor-quality material used by the contractor, the contractor shall be solely responsible for payment/reimbursement of expenditure incurred by UCSL for rectifying the defect.
- 11.3. Towards this, a performance guarantee equivalent to 5% of the value of the contract to be furnished by the contractor on completion of the works by way of a bank guarantee (in approved proforma of UCSL) from a nationalized bank valid till the expiry of the guarantee period. In case the contract fails to submit the PG in time, SD mentioned at Clause 10 will be retained till the expiry of guarantee period.

12. LIQUIDATED DAMAGES

- 12.1. The progress of work will be monitored against the mutually agreed detailed schedule. Liquidated damages for delays in execution of the work beyond the scheduled date of completion, for any reason other than force majeure conditions, will be recovered at the rate of half percent of the value of the contract per week or part thereof, subject to a maximum of ten (10) percent of the value of the contract.
- 12.2. For better clarity, order values mentioned in LD clause are values excluding duties and taxes (Basic value). Liquidated damages, if any, shall be decided and settled only after the completion of the entire project but prior to the release of Final stage Payment.
- 12.3. If, for any reasons, supplier has a justification towards delay in supply / work execution and would intend to consider applicability/ non applicability of LD, the same shall be intimated to UCSL by way of a letter, failing which it will be deemed that delay is attributable to the supplier.





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12.4. Delay in supply/Interruption of the work for reasons not attributable to supplier shall entitle extension of the order execution period for proportionate period without any additional cost to UCSL.

13. **POWER OF ATTORNEY**

13.1. The tenderer(s) shall have to sign in each page of the tender documents with official stamp as a token of his acceptance of the conditions stated therein.

13.2. The person signing the tender form on behalf of another or on behalf of a firm, shall enclose to the tender, a Power of Attorney or the said deed duly executed in his favour or the partnership deed giving him such power showing that, he has the authority to bind such other persons or the firm, as the case may be, in all matters pertaining to the contracts. If the Person so signing the tender, fails to enclose the said Power of Attorney, his tender shall be liable for being summarily rejected. The Power of Attorney shall be signed by all partners in the case of partnership concern, by the Proprietor in the case of a proprietary concern, and by the person who by his signature can bind the company in the case of a Limited Company.

14. **TERMINATION & LIMITATION OF LIABILITY**

14.1. This contract may be terminated upon the occurrence of any of the following events

14.2. By agreement in writing of the parties hereto;

14.3. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within fifteen (15) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;

14.4. By the other party, upon either party;

v. Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or

vi. Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or

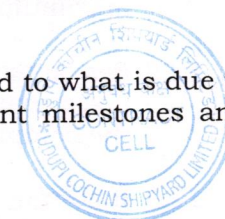
vii. Ceasing to do business for any reason.

14.5. For fraud and corruption or other unacceptable practices.

14.6. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.

14.7. UCSL may by notice in writing to Agency to terminate the order after issuing due notice i.e., 30 days' notice period. UCSL shall be entitled to compensation for loss limited to the order value.

14.8. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by UCSL for work done as per the payment milestones and limited to work order value.





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15. ARBITRATION & JURISDICTION

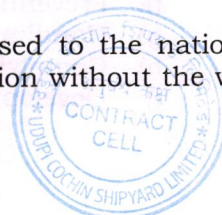
- 15.1. Any disputes arising during the period of the contract shall, in the first instance be settled by mutual discussions and negotiations. The results of such resolution of dispute shall be incorporated as an amendment to the contract, failing which supplier shall approach the UCSL Grievance Redressal Committee as per relevant clause of the Contract.
- 15.2. If any dispute, disagreement or question arising out of or relating to or in consequence of the contract, or to its fulfillment, or the validity of enforcement thereof, cannot be settled mutually or the settlement of which is not herein specifically provided for, then the dispute shall within thirty days from the date either party informs the other in writing that such disputes, disagreement exists, be referred to arbitration. The arbitrators shall be appointed and the arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act, 1996 (No. 26 of 1996) as amended from time to time and the decision of the Arbitrators shall be final and binding on the parties hereto. The arbitration will be done by a Board comprising one arbitrator nominated by each party, and a mutually agreed Umpire. Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration shall be shared equally by the parties unless the award provides otherwise. Performance under this Contract shall however, continue during arbitration proceedings and no payment due or payable by the parties hereto shall be withheld unless any such payment is or forms a part of the subject matter of arbitration proceedings.
- 15.3. Seat & Venue of Arbitration: The seat & venue of arbitration shall be at Bangalore.
- 15.4. Language of Arbitration: The Language of arbitration shall be English.
- 15.5. Governing Law: The contract shall be governed by Indian Law
- 15.6. In case of disputes, the same will be subjected to the jurisdiction of courts at Bangalore, Karnataka.

16. SUB CONTRACTING AND ASSIGNMENT

- 16.1. Contractor shall not assign or transfer the Purchase Order/ Work Order or any share or interest therein in any manner or degree to any third party without the prior written consent of UCSL.
- 16.2. Contractor shall not contract with any subcontractor and/or vendor without the prior written consent of UCSL. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.

17. SECRECY & RESTRICTION ON INFORMATION TO MEDIA

- 17.1. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of UCSL.
- 17.2. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of UCSL





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18. CANCELLATION OF ORDER AND RISK CONTRACTING

18.1. In the event the Agency fails to complete the work promptly and satisfactorily as per the terms of the order, and if any work is delayed beyond thirty (30) days from the agreed schedule, UCSL, without prejudice, reserves the right to cancel the order and get the work done at Agency's cost and the expenditure so incurred including any damage or loss will be recovered from him and the Security Deposit furnished by him is liable to be forfeited either in whole or in part.

18.2. UCSL also reserves to right to impose penalties ranging from Rs. 100 to Rs.500 to the employees of agencies and will be deducted from the bills, for any habitual offence on the cleanliness of uniforms, lack of obedience, not attending the tasks etc., and will be to the discretion of the Officer in charge for the work.

19. FORCE MAJEURE

19.1. Should failure in performance of any part of this contract arise from war, insurrection, restraint imposed by Government act or legislation of other statutory authority, from explosion, riot, legal lock-out, flood, fire, act of God or any inevitable or unforeseen event beyond human control which will be construed as a reasonable ground for extension of time, UCSL may allow such additional time as is mutually agreed to be justified by the circumstances of the case.

20. STORAGE OF MATERIAL AND EQUIPMENT

20.1. The Contractor shall arrange the storage of the materials/ equipment etc. if any, at a suitable location assigned by UCSL and shall ensure the safe and secure possession and handling of the items thus handed over to contractor. UCSL shall allot storage space within UCSL premises, if available.

20.2. As regards the equipment/materials stored by him as above as also in use by him, UCSL will not be responsible for any damage, pilferage, accident that may take place during the course of execution of the work. It will be entirely his responsibility to keep all the equipment, materials etc., in safe custody as also hold them duly insured at his expense.

21. IMS GUIDELINES

21.1. UCSL implemented an Integrated Management System (IMS) and the Quality Management System (QMS) within the yard. As part of IMS, subcontractors shall comply with the following measures related to the Quality, Health, and Safety & Environment (QHSE) policy of UCSL.

- a) Meeting or exceeding customer requirements.
- b) Assuring quality of the products and service.
- c) Preventing occupational ill health & injuries.
- d) Ensuring safe work sites.
- e) Conserving natural resources.
- f) Preventing / minimizing air, water & land pollution.
- g) Handling and disposal of Hazardous wastes safely.
- h) Complying with statutory & regulatory and other requirements.
- i) Developing skills and motivating employees.





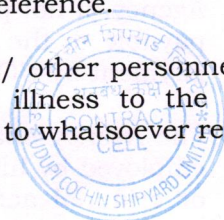
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21.2. Occupational Health, safety & Environmental requirements of UCSL shall also include the following.

- a) The contractor (or a sub-contractor performing work on behalf of the contractor) is deemed to comply with the Occupational health, safety and environmental policy of the company and also to all operational controls/standard operating procedures and shall undertake the work in total compliance with the requirements of the established Integrated Management System (IMS) of the company.
- b) The Contractor shall undertake the work in total compliance with all applicable legal/statutory requirements related to occupational health, safety and environment effective in the state of Karnataka.
- c) It is the sole responsibility of the contractor to assure that any sub-contractor/s who shall perform works in company lands/facilities/worksites on behalf of the contractor, is also following all requirements related to the Integrated Management System of the company and the health/safety/environmental Rules effective in the state.
- d) The contractor shall provide/implement and operate/practice all occupational health, safety and environmental management measures/facilities, for their period of contract, in their activities/at their work sites, which shall be required according to the IMS of the company or that required by the health/safety/environmental Rules established and effective in the state, at their own cost.
- e) If any contractor failed to comply with or violated any clauses/requirements of occupational health, safety and environmental Rules effective in the state, in their activities or at work sites and the same shall be exposed to the government or any competent authorities upon inspections, the contractor shall be solely responsible for all liabilities caused by his/her action and shall be responsible for paying the penalty and taking stipulated corrective actions insisted by the authorities within the specified time, at their own cost. Any liability to the company in this regard needs to be compensated by the contractor.
- f) Upon completion of the work, contractor shall clear the area and shall not leave any Occupational health/safety/environmental liabilities to the company, from their activities at the worksites.
- g) Any clarification related to IMS requirements of the yard, may be obtained by the contractor from the AGM (HSE) or the authorized representative of the contract, prior to the commencement of work.

22. SAFETY OF PERSONNEL AND FIRST AID

- 22.1. The contractor shall be entirely responsible for the safety of all the personnel employed by him on the work. In this regard, he may adopt all the required safety measures and strictly comply with the safety regulations in force. A copy of UCSL's "Safety Rules for Contractors (Revised)" is available with HSE department for reference.
- 22.2. The Agency may arrange to suitably insure all his workmen/ other personnel in this regard. UCSL will not be responsible for any injury or illness to the Agency's workmen/other personnel during execution of the works due to whatsoever reasons.



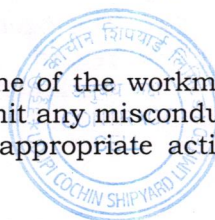


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- 22.3. In this regard, the Contractor will have to fully indemnify UCSL against any claims made by his workmen/other personnel
- 22.4. The Agency shall provide and maintain to be readily accessible during all working hours, a first aid box with prescribed contents at every place where he employs contract labor for executing the works.

23. LABOUR LAWS AND REGULATIONS

- 23.1. The Contractor should employ **INDIAN NATIONALS** with valid citizenship only for works inside UCSL premises.
- 23.2. The Agency shall undertake and execute the work with crew in the same field of service, only after taking license from the appropriate authority under the Contract Labor (Regulation & Abolition) Act 1970.
- 23.3. The agency should obtain relevant marine / vessel related crew insurance and statutory documents from concerned authorities and the validity related issues or this certification/insurance payment in all respect will be borne by the agency itself.
- 23.4. The Agency shall observe and comply with the provisions of all labour and industrial laws and enactments and shall comply with and implement the provisions of the Factories Act, 1948, Employees Provident Funds & Miscellaneous Provisions Act, 1952, Employees State Insurance Act, Payment of Gratuity Act, minimum Wages Act, Payment of Bonus Act, Contract Labour (Regulation and Abolition) Act and all other enactments as are applicable to him and his workmen employed by him. The Agency shall inform UCSL his license number from the Central Labour Commissioner.
- 23.5. The Agency shall submit the Labour Reports/Returns as required by the Company from time to time in respect of their workmen in standard format to the concerned contracting officer so as to enable the same to reach Contract cell by the 5th of every month. Delayed submission of the same shall attract penal interest /damages at the rate as levied by the respective authorities under the relevant Acts.
- 23.6. The Agency shall maintain the records viz. Muster Roll, Acquittance Roll with full details, Account books etc., in original. These are required for inspection by the concerned authorities under each scheme.
- 23.7. If the Agency fails to pay any contributions, charges or other amounts payable under any of the aforementioned provisions of law, UCSL shall deduct or adjust amounts equivalent to such contribution, charges or amounts from amount payable to him by UCSL, including any deposit or amounts payable against bills and make payments on his account to the appropriate authority. He shall not be entitled to question or challenge such deductions, adjustments or payment made by UCSL.
- 23.8. Any other amount payable under any law or in respect of any person employed by the Agency, if not paid by him, shall be deducted or adjusted by UCSL out of any amount payable to the Agency including any Security Receipt and paid over or withheld for payment by UCSL.
- 23.9. The Agency shall be fully responsible for the conduct and discipline of the workmen employed by him in the Company premises. If such workmen commit any misconduct or criminal act inside the Company, the Agency shall take appropriate action





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against such workmen. The Agency shall abide by the instructions/ guidelines issued by the Company for maintenance of discipline and good conduct among the workmen employed by him.

23.10. All persons who are engaged for various works in UCSL either directly or through Agency/contractors, should produce the following documents prior to issuing their entry passes:

23.11. Passport/Aadhaar attested copy of passport with photo and address particulars.

OR

Police clearance certificate with photo and address particulars. (Police clearance certificate to the effect that the concerned person is staying in the area of jurisdiction of the certificate issuing Police Station and that the person is not involved in any criminal offences as per the records available therein.)

23.12. Application and Declaration for enrolling under Employees Provident Fund and ESI Scheme- 3 individual passport size photographs and two copies of family photographs of the members.

23.13. **Agency shall familiarize themselves with the labour rules & regulations.**

24. OVERWRITING & CORRECTIONS

24.1. Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer

25. OTHER TERMS & CONDITIONS

25.1. Quality of services shall conform to the specification/ standards laid down by UCSL.

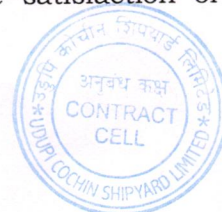
25.2. UCSL reserves the right to accept / reject any offer.

25.3. During the evaluation of tender, officer-in-charge may seek clarifications from the bidders. Clarification if any shall be given in writing/e-mail. Officer-in-charge's decision will be final and binding on the bidder.

25.4. Compliance of all statutory safety requirements and other safety rules stipulated by UCSL and other applicable statutory bodies shall be the responsibility of the Agency while working at UCSL premises. The Agency should ensure that their workmen and staff are adequately covered under Insurance.

25.5. Damages caused to the Shipyard properties/tools/accessories should be rectified by the Agency at his cost or proportional recoveries will be made from the Agency while passing their bills for payment.

25.6. The service provider shall have to engage men on round the clock basis and on Sundays and holidays. Service must be completed to the satisfaction of Udupi Cochin Shipyard Limited officer in-charge.





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- 25.7. The service provider shall indemnify UCSL or its officers against any claims arising out of accidents or injuries to workmen or other persons or damage to other property which may arise during the execution of the contract or from breach of any Law or Regulation prior to delivery and acceptance of the items at UCSL.
- 25.8. The service provider shall also be governed by the General Conditions of Contract of UCSL, General Safety Rules and other relevant labour laws.
- 25.9. The upper age limit of all workers and supervisors employed by the Agency and those Agency who do or supervise the job themselves shall be as per the prevailing rules of UCSL and shall comply to the requirements of this tender.
- 25.10. Assistant General Manager, or his authorized representative will be the Officer-in-charge of these contracts.

26. ELIGIBILITY CRITERIA:

- 26.1. The Bidder shall be a single firm having experience in Civil & Interior works in the last three years.
- 26.2. The technical experience means "The experience of successfully completed similar works (as per clause 26.1 above) for period of 2 years. In the case of ongoing works, work progress report from the authorized officer of the work order issued firm shall be submitted for considering UCSL requirement.
- 26.3. The contractor must have a site-in charge/ supervisor to execute work, with a minimum experience of 2 yrs. in civil filed.
- 26.4. If the experience claimed by the bidder is of no relevance with respect to Sl no.26.1, then such experience will not be considered for pre-qualification. Decision taken by UCSL in this regard will be final.
- 26.5. The Bidder should furnish the required work-specific information and satisfactory documentary evidence such as copy of work order / agreement and a certificate from the employer for satisfactory completion of work or any other relevant document indicating completion of work shall be submitted to UCSL in support of its claim of experience, during the technical bid submission stage.
- 26.6. Bidder shall not be under a declaration of ineligibility issued by Govt. of India/ State govt./ Public Sector Undertakings etc. The bidder shall not have been debarred / black listed by UCSL or by any of the Public Sector Undertaking or Government department etc.

ASST. GENERAL MANAGER (CONTRACT CELL)



UDUPI COCHIN SHIPYARD LIMITED
Tender for Construction office at UCSL Hangarkatta Unit
UCSL/CC/SER/T/CIVIL/304/2026 DT: 07.10.2026

SCOPE OF WORK

TENDER FOR CONSTRUCTION OF OFFICE AT UCSL HANGARKATTA UNIT

1. SCOPE OF WORK.

The scope of work shall include the complete construction, finishing, furnishing and electrical works required for establishing a functional new office space at Hangarakatta including the following:

1.1. CIVIL & TOILET WORKS:

- 1.1.1 Construction of new toilet facilities as per the approved layout and site requirements.
- 1.1.2 Provision of masonry works, floor and wall tiling, waterproofing and suitable floor slope towards drainage.
- 1.1.3 Provision of plumbing, water supply and drainage connections, including all necessary pipes, fittings and connections.
- 1.1.4 Providing and filling of sand for sunken area including all Labour, material, etc. complete.
- 1.1.5 **Plain Cement Concrete (PCC) Bed:** Providing and laying of Cement Concrete M15(1:2:4) grade using sand, 20 mm and down size granite coarse aggregates including machine mixing, curing, compacting and with water proof compound manufactured by either BASF, PIDILITE, SIKA or PAREX as per manufacturers specification, including tamping, curing and shuttering etc. complete for toilet sub base.
- 1.1.6 Providing and constructing **masonry walls** with cement concrete solid blocks. Size 40X20X20 cm as specified with cement mortar (1:6) including necessary scaffolding, lead and lift, Labour and curing charges etc. The blocks are of proportion (1:6:3) and crushing strength of 35kg/sqcm conforming to IS 2195: 1967.
- 1.1.7 Providing **plastering** to internal surfaces of masonry in CM 1:6 using river sand, 15mm thick including plaster mesh reinforcement of Arpitha or approved equivalent make and quality wherever required at, junctions of masonry and concrete, providing & removing scaffolding, curing etc., complete at all levels.
- 1.1.8 Providing and fixing vitrified tile for **flooring** over a cement mortar. Size 600 X 600mm for flooring over a cement mortar backing of 20mm thick in CM 1:3, joints pointed with matching colour epoxy grout. properly cured and finished in all respects all material, Labour, lift, labour etc., complete at all levels.
- 1.1.9 Providing and fixing vitrified tile for **wall dadoing** over a tile adhesive. Size 600 X 600mm for wall dadoing over a tile adhesive, joints pointed with matching colour epoxy grout, properly cured and finished in all respects all material, lead, lift, labour, etc., complete at all levels.
- 1.1.10 Providing and fixing of **wash basin** with bib cock of approved make and selection by architect/ Engineer in charge, wall hung wash basin with all necessary fittings such as mounting frame, brackets, drain pipe connections, clamps, bottle trap/waste water trap, cutting and making good the wall and floor wherever required, including cost of materials, Labour complete as per specifications.



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- 1.1.11 Providing and fixing of **wall hung commode** with all necessary fittings such as mounting frame, brackets, clamps, bottle trap/waste water trap, cutting and making good the wall and floor wherever required, including cost, materials, Labour complete as per specifications.
- 1.1.12 Providing and fixing 5 mm thick **Mirror** with side moulded to required shape, etc., complete including cost & conveyance of all materials, Labour for all items of work.
- 1.1.13 Providing and fixing of urine basin with **wall hung urine basin** with all necessary fittings such as mounting fame, brackets, drain pipe connections, clamps, bottle trap/waste water trap, cutting and making good the wall and floor wherever required, including cost of materials, Labour complete as per specifications.
- 1.1.14 Providing and installing **FRP doors** with frames (150 X 75mm frame thickness) including the cost of all door fittings, Labour, transportation etc., complete.
- 1.1.15 Providing and applying 2 coat emulsion **paint** using approved quality emulsion. The cost including the cost and conveyance of all the materials, Labour, complete surface preparation as per specifications, scaffolding wherever necessary, tools etc. complete all as per standard specifications and directions of Engineer in charge.
- 1.1.16 Supply and installation of **Aluminium ventilators (0.6X0.6m), towel rods, tissue dispensers**, soap dispensers and necessary accessories.

1.2. ALUMINUM PARTITION WORKS.

- 1.2.1. Providing and fixing Aluminium-framed partitions for demarcation of VIP room, office space and other required areas.
- 1.2.2. Partitions shall include Aluminium frames, suitable glazing/panels, doors (900mm), hardware, handles, locks and all necessary accessories.
- 1.2.3. All works shall be properly aligned, levelled and finished as per the approved office layout.

1.3. WOODEN PARTITION WORKS.

- 1.3.1. Providing and fixing wooden partitions for manager cabins, work areas and other designated office spaces.
- 1.3.2. Providing and fixing wooden partition using 8mm thick plywood and 1mm thick laminates on both sides of the wooden frame as per the approved design including materials, Labour, fixing etc., complete.
- 1.3.3. Wooden partition of **1.4 X 2.78m**.

1.4. ELECTRIFICATION WORKS.

- 1.4.1. Complete electrical installation for the new office space, including wiring, conduits, switchboards, switches, sockets and accessories.
- 1.4.2. Provision of power points for workstations, manager tables, computers, printers and other office equipment.
- 1.4.3. **Minimum 4 sockets and 2 LAN ports** per workstation/Manager table.





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- 1.4.4. Providing and fixing suitable **LED tube light fixtures** and other required lighting points.
- 1.4.5. Provision of electrical points for air conditioners, fans and other equipment as required.
- 1.4.6. **5 Nos of A/C of 1.5 Ton capacity** (Minimum 3-Star Rated Voltage: 230 V, 50 Hz, Single Phase Copper Condenser: 100% copper condenser coil, of Reputed Makes Daikin / Panasonic / LG / Voltas / Blue Star / Carrier / Hitachi, or equivalent reputed make meeting the above specifications)
- 1.4.7. Provision of data/network points and necessary conduits for communication systems.
- 1.4.8. Testing and commissioning of the complete electrical installation.

1.5. WORK STATIONS:

- 1.5.1. Supply and installation of office workstations as per the approved layout and required seating capacity.
- 1.5.2. Workstations shall include worktop, partitions/screens, storage arrangements, cable management and necessary accessories.
- 1.5.3. Manufacture and supply of **12 Nos Workstations** complete with Almirah/Cabinet, Drawer, CPU Stand, Keyboard Tray and necessary fittings. **Size: 0.6 m X 1.12 m.**
- 1.5.4. The furniture shall be made using standard size **18 mm thick plywood with 1 mm thick laminate finish** on exposed surfaces, including all required hardware and accessories.
- 1.5.5. Provision of electrical and data cable management arrangements integrated with the workstations.
- 1.5.6. Workstations shall be properly aligned, levelled and securely fixed.

1.6. MANAGER TABLES:

- 1.6.1. Manufacture and supply of **4 Nos of Manager** Table complete with Almirah/Cabinet, Drawer, CPU Stand, Keyboard Tray and necessary fittings. **Size: 0.75 m x 1.2 m.**
- 1.6.2. The furniture shall be made using standard **size 18 mm thick plywood with 1 mm thick laminate finish** on exposed surfaces, including all required hardware and accessories.
- 1.6.3. Finish, colour and material shall be selected as per the approved design/sample.
- 1.6.4. Tables shall be properly installed and finished to provide a neat and professional appearance.

POWER OF ATTORNEY

(On Applicant's letter head)

(Date and Reference)

To
The Assistant General Manager (Contract Cell)
Udupi Cochin Shipyard Limited
Fishing Harbour complex, Malpe,
Udupi - 576 108.

Subject: Power of Attorney

Mr. / Mrs. / Ms..... (Name of the
Person(s)), domiciled
at.....(Address), acting as..... (Designation and name of the
company), and whose signature is attested below, is hereby appointed as the Authorized
Representative and authorized on behalf of.....
(Name of the company) to provide information and respond to enquiries etc. as may be required
by the Employer for the project of
(Project title) and is hereby further authorized to sign and file relevant documents in respect of
the above.

(Attested signature of Mr.)

For.....
(Name & designation)

(Company Seal)





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PRICE BID

Sl. No.	Item Description	UOM	QTY	RATE	TOTAL AMOUNT
1	Charges for Civil and Toilet Construction as per scope of woks.	Nos	2		
2	Charges for Aluminium Partition with Door as per scope of work.	M2	98.40		
3	Charges for Wooden Partition as per scope of work.	M2	14.56		
4	Charges for Electrical work as per scope of work.	Ls	1	-	
5	Charges for workstations as per scope of work.	Nos	12		
6	Charges for Manager table as per scope of Work	Nos	4		
7	Supply of 1.5T Split AC as per specification (Ref. Scope of work Clause: 1.4.6)	Nos	5		
8	Total Amount:				
9	GST.....%				
10	Grand Total Amount (Including GST)				

L1 will be determined based on the Sl No:10.



Signature:

Address of the contractor:

Seal:

UNCONDITIONAL ACCEPTANCE LETTER

(Unconditional acceptance to be given by in letter head)

ACCEPTANCE OF TENDER CONDITIONS

1. Tender Document no. UCSL/CC/SER/T/CIVIL/304/2026 dated 07th October 2026 Tender for Construction of office at UCSL Hangarkatta Unit. has been received by me/us and I/We hereby unconditionally accept the tender conditions of tender documents in its entirety for the above work.
2. It is further noted that it is not permissible to put any remarks/conditions in the tender enclosed in "Part-2 (price bid)". I/We agree that the tender shall be rejected and ACCEPTING AUTHORITY.

Yours faithfully,

(Signature of the tenderer) with rubber stamp

Date:





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ANNEXURE-VI
TECHNO COMMERCIAL CHECK LIST (To be submitted by the bidder)

(Bidders may confirm acceptance of the Tender Conditions/deviations if any to be specified)

SL No.	Tender Enquiry Requirements	Confirmation from bidder (Strike off whichever is not applicable)	Specific comments /Remarks
1	Terms & Condition & Scope of work. (Annexure-I, Annexure-II).	Agreed as per tender /Do not agree	
2	Schedule	Agreed as per tender/Do not agree	
3	Unconditional Acceptance	Agreed as per tender/Do not agree	
4	Offer Validity	06 Months - Agreed as per tender/Do not agree	
5	Taxes & Duties	Specified/included in Price	
6	Payment terms - confirm		
a	As per Clause 8 of Annexure - I	Agreed as per tender/Do not agree	
7	Price shall remain firm and fixed and No Escalation in prices after awarding of contract	Agreed as per tender/Do not agree	
8	Security Deposit	Agreed as per tender/Do not agree	
9	Performance Guarantee	Agreed as per tender/Do not agree	
10	Force Majeure	Agreed as per tender/Do not agree	
11	Liquidated damages and cancellation of contract	Agreed as per tender/Do not agree	
12	Arbitration & Jurisdiction clauses	Agreed as per tender/Do not agree	
13	Confirm all other terms and conditions of our enquiry are acceptable.	Confirmed/Not confirmed	
14	Deviations from Tender conditions	No Deviations	

Signature:

Address of the Contractor:

Seal:





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STATUTORY COMPLIANCE REQUIREMENTS FOR CONTRACTOR

The Contractor shall strictly comply with all applicable provisions of the prevailing Labour Laws, including the Code on Wages, 2019 (Act No. 29 of 2019), Industrial Relations Code, 2020 (Act No. 35 of 2020), Code on Social Security, 2020 (Act No. 36 of 2020), Occupational Safety, Health and Working Conditions Code, 2020 (Act No. 37 of 2020), and all applicable Central/State Rules, regulations, notifications, amendments and statutory requirements. The Contractor shall ensure compliance with the following requirements throughout the contract period:

A. CONTRACTOR COMPLIANCE

1. Employment of Indian Nationals – UCSL Contractual Requirement

Only Indian nationals holding valid citizenship and prescribed identity/address documents shall be engaged for work inside UCSL premises. The Contractor shall verify and maintain appropriate documentary proof before deployment of any person. This requirement is a UCSL contractual/site-access condition and is not a specific requirement prescribed under any particular Labour Code section.

2. Contract Labour Licence – OSH&WC Code, 2020

The Contractor shall obtain and maintain a valid licence for engaging/supplying contract labour wherever the provisions of the Code are applicable. No contractor to whom Part I of Chapter XI applies shall supply or engage contract labour or undertake/execute work through contract labour except under and in accordance with a valid licence. Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Sections 45, 47, 48, 50 and 51. Code No.: 37 of 2020.

3. EPF Compliance

The Contractor shall ensure the enrolment of all eligible employees/workmen under the Employees' Provident Fund (EPF) scheme and shall timely deposit the applicable employer and employee contributions in accordance with the applicable provisions of law. The Contractor shall maintain all required EPF records, including UAN and contribution details, and shall produce documentary evidence of compliance whenever required by UCSL or the competent statutory authority.

Statutory Reference: Code on Social Security, 2020 – Sections 15 to 21, read with the First Schedule, Chapter III, and applicable Rules, notifications and amendments. Code No. 36 of 2020.

4. ESI Compliance

The Contractor shall ensure coverage of all eligible employees/workmen under the Employees' State Insurance (ESI) scheme and shall timely deposit the applicable employer and employee contributions in accordance with the applicable provisions of law. The Contractor shall maintain valid ESI/e-Pehchan details and all other prescribed records and shall produce documentary evidence of compliance whenever required by UCSL or the competent statutory authority.

Statutory Reference: Code on Social Security, 2020 – Sections 28 to 44, read with the First Schedule, Chapter IV, and applicable Rules, notifications and amendments. Code No. 36 of 2020.

5. Labour Returns and Statutory Reports

The Contractor shall submit all labour/statutory returns and reports required by UCSL or the competent statutory authorities within the prescribed time limits. UCSL-specific monthly Statutory labour reports shall be submitted to the concerned Contracting Officer by the 15th of every month, or within such other period as may be specified by UCSL. Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Section 33; Code on Wages, 2019 – Section 50; and applicable Rules.

6. Maintenance of Statutory Records

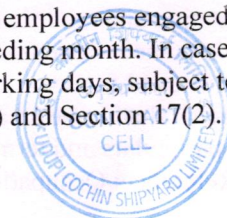
The Contractor shall maintain all prescribed registers and records, including employee particulars, muster roll/attendance, wages, overtime, deductions, leave, statutory contributions and other records, and shall produce the same for inspection by UCSL or the competent statutory authority whenever required.

Statutory Reference: Code on Wages, 2019 – Section 50; Occupational Safety, Health and Working Conditions Code, 2020 – Section 33; Code on Social Security, 2020 – applicable record/return provisions and Rules.

7. Timely Payment of Wages

The Contractor shall ensure that wages are paid within the statutory time limit. For employees engaged on a monthly wage period, wages shall be paid before the expiry of the seventh day of the succeeding month. In cases of removal, dismissal, retrenchment or resignation, wages payable shall be paid within two working days, subject to the applicable statutory provisions. Statutory Reference: Code on Wages, 2019 – Section 17(1)(d) and Section 17(2).

8. Minimum Wages and VDA Compliance





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The Contractor shall pay wages not less than the applicable minimum rate of wages and shall promptly implement all revisions in minimum wages and Variable Dearness Allowance (VDA), wherever applicable.

Statutory Reference: Code on Wages, 2019 – Sections 5, 6, 7, 8, 9, 10 and 11, read with applicable notifications/rules issued by the appropriate Government.

9. Overtime Payment

Where overtime is applicable, the Contractor shall pay overtime wages at a rate not less than twice the normal rate of wages. Statutory Reference: Code on Wages, 2019 – Section 14.

Where applicable, workers working beyond the prescribed hours shall be paid overtime at twice the rate of wages, subject to the conditions prescribed under the Code and Rules.

Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Section 27.

10. Wage Slips

The Contractor shall issue wage slips to all employees in the prescribed form and manner and shall maintain documentary evidence of wage payment. Statutory Reference: Code on Wages, 2019 – Section 50(3) and applicable Code on Wages Rules, 2026.

11. Attendance, Wage and Overtime Records

The Contractor shall maintain accurate attendance records, including actual entry and exit/working hours wherever required for verification of wages and overtime, together with wage, overtime and deduction records.

Statutory Reference: Code on Wages, 2019 – Section 50 and applicable Rules; Occupational Safety, Health and Working Conditions Code, 2020 – Section 33.

12. Wage Payment Verification

The Contractor shall make wage payments through bank transfer/digital mode wherever applicable and shall produce bank statements, wage registers, wage slips and other documentary evidence whenever required by UCSL.

Statutory Reference: Code on Wages, 2019 – Sections 15, 17 and 50, read with applicable Rules.

13. Limit on Wage Deductions

The Contractor shall make only those deductions permitted under law, and the total deductions in any wage period shall not ordinarily exceed 50% of wages, subject to the provisions of the Code. Statutory Reference: Code on Wages, 2019 – Section 18(1), 18(2) and 18(3).

14. Payment of Annual Bonus

The Contractor shall pay statutory bonus to eligible employees in accordance with the applicable provisions, including the requirement relating to employees who have worked for at least 30 days in an accounting year, subject to the wage eligibility limits and other conditions prescribed under the Code and Rules.

Statutory Reference: Code on Wages, 2019 – Sections 26 to 41, particularly Sections 26 and 27, read with applicable Rules. Note: The actual bonus calculation and eligibility should be applied as prescribed under the Code/Rules and applicable notifications.

15. Maternity Benefits

Eligible women employees shall be provided maternity benefits and other related benefits in accordance with the Code. A woman shall generally be eligible for maternity benefit where she has actually worked for not less than 80 days during the 12 months immediately preceding the expected date of delivery, subject to the applicable statutory conditions. Statutory Reference: Code on Social Security, 2020 – Sections 60 to 72, particularly Sections 60, 62, 64, 65 and 66.

16. Gratuity

The Contractor shall pay gratuity to eligible employees within the prescribed statutory period. Gratuity shall also be applicable, subject to the statutory conditions, in cases of fixed-term employment and death/disablement where the requirement of five years' continuous service is not applicable. Statutory Reference: Code on Social Security, 2020 – Sections 53 to 58, particularly Sections 53 and 56. Gratuity is required to be paid within 30 days from the date it becomes payable.

17. Gratuity Nomination

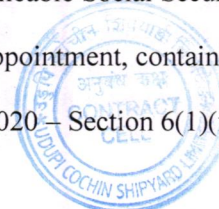
The Contractor shall ensure that eligible employees submit the prescribed gratuity nomination and that all nomination, fresh nomination and modification records are properly maintained and kept in safe custody.

Statutory Reference: Code on Social Security, 2020 – Section 55, read with the applicable Social Security Rules.

18. Appointment Letters

The Contractor shall issue an appointment letter to every employee at the time of appointment, containing the prescribed particulars and terms and conditions of employment.

Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Section 6(1)(f).





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19. Annual Health Check-up

The Contractor shall provide the prescribed annual health examination/test free of cost to workers/employees falling within the prescribed categories. Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Section 6(1)(c) and applicable Rules.

20. Weekly Rest

The Contractor shall ensure that workers are provided the prescribed weekly holiday/rest and compensatory holiday wherever applicable.

Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Sections 25 and 26.

21. Inter-State Migrant Workers – Journey Allowance

In respect of eligible inter-State migrant workers, the Contractor shall provide the prescribed statutory benefits, including a lump-sum amount towards the to-and-fro journey between the place of employment and the native place once in a year, in accordance with applicable provisions.

Statutory Reference: Occupational Safety, Health and Working Conditions Code, 2020 – Sections 59, 60 and 61.

22. Discipline and Conduct

The Contractor shall ensure proper conduct and discipline of its workmen within UCSL premises and shall comply with applicable service conditions, grievance procedures and disciplinary requirements. Any misconduct or violation of UCSL rules shall be dealt with appropriately by the Contractor.

Statutory Reference: Industrial Relations Code, 2020 – Sections 29 to 31, as applicable, together with applicable standing orders/rules.

B. IDENTITY, SECURITY AND DOCUMENTATION

23. Identity and Police Verification – UCSL Requirement

Before issuance of entry passes, all personnel shall submit the documents prescribed by UCSL, including valid identity/address proof and, wherever required by UCSL, a police clearance certificate. The Contractor shall maintain copies of such documents and produce them for verification whenever required.

26. Entry Pass and Deployment Control

No person shall be deployed inside UCSL premises unless the required statutory, identity, security and contractual documents have been verified and accepted by UCSL.

24. Pre-Employment Medical Examination: The Contractor shall ensure that all personnel undergo a pre-employment medical examination and obtain a valid medical fitness certificate before deployment at UCSL premises. Statutory Reference: OSH&WC Code, 2020 – Section 6(1)(c), read with applicable Rules.

25. Medical Insurance Where ESI Is Not Applicable: Where ESI coverage is not applicable, the Contractor shall, at its own cost, provide valid medical/health insurance coverage to the concerned personnel throughout their deployment at UCSL and submit proof of coverage when required. **Statutory Reference:** Code on Social Security, 2020 – Sections 28–44, read with applicable Rules.

26. Prohibition of Child Labour: The Contractor shall not employ, engage, or permit any person below the age of 18 years to work under this Contract, and shall strictly comply with all applicable laws relating to the prohibition of child labour.

C. RECOVERY, AUDIT AND OVERALL RESPONSIBILITY

27. Statutory Dues and Recovery by UCSL

If the Contractor fails to pay any statutory contribution, wage, penalty, damages, compensation or other amount payable under applicable labour laws, UCSL shall be entitled, subject to the contract and applicable law, to recover, deduct or adjust such amount from any amount payable to the Contractor, including bills, retention/security amounts or other dues, and may remit the same to the concerned authority wherever legally permissible.

28. Submission of Documentary Evidence

The Contractor shall submit documentary evidence of statutory compliance whenever requested by UCSL, including EPF/ESI challans, ECRs, wage registers, wage slips, bank payment statements, attendance/muster rolls, bonus records, gratuity records, appointment letters, licence copies, health-check records and statutory returns.

29. Continuous Compliance

The Contractor shall familiarize itself with all applicable Labour Laws, Labour Codes, Central/State Rules, notifications, circulars and amendments and shall ensure continuous compliance throughout the contract period. Any amendment, notification or revised statutory requirement issued by the competent authority shall be complied with by the Contractor from the applicable effective date.



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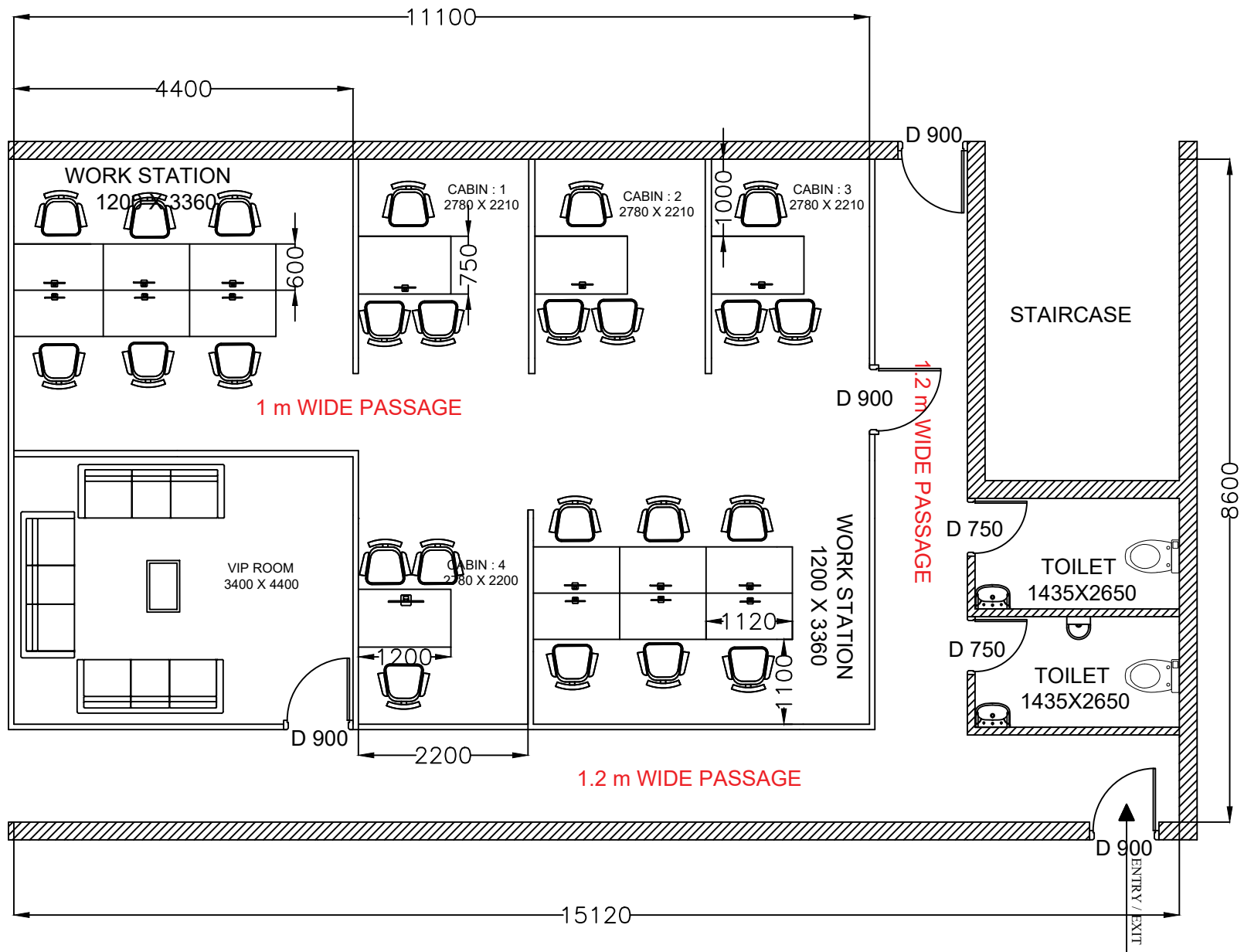
30. Consequence of non-compliance

non-compliance with the above statutory requirements shall constitute a breach of the Contractor's contractual obligations and may result in withholding/recovery of payments, suspension of deployment/entry passes, recovery of statutory dues, or other appropriate contractual action by UCSL, without prejudice to action that may be taken by the competent statutory authorities under applicable law.

Note: The above section references are based on the Labour Codes and the currently applicable statutory framework. The Contractor shall comply with the **applicable Central/State Rules, notifications and amendments in force from time to time**, and where a provision is subject to prescribed conditions, thresholds or exemptions, the same shall be applied accordingly. The official Ministry of Labour & Employment portal currently lists the 2026 Central Rules for all four Labour Codes.



OFFICE CABINS AT HANGARAKATTE



PLAN

All dimensions are in mm