



UDUPI COCHIN SHIPYARD LIMITED

Malpe Harbour Complex, Malpe,
Udupi, Karnataka - 576 108, India.
Tel - 0820 2538604.

TENDER FOR MEDICAL OFFICER (On Contract Basis)

UCSL/CC/SER/T/HSE/177/2026 Dt:23.02.2026

Enquiry No. & date	UCSL/CC/SER/T/HSE/177/2026 Dt: 23.02.2026
Name of work	TENDER FOR MEDICAL OFFICER (On Contract Basis)
Last date & time of receipt of tender	07th March 2026 (Saturday), 16:00hrs
Date & time of opening of Bid	07th March 2026 (Saturday), 16:00hrs

1. DESCRIPTION OF WORK

- 1.1. This tender pertains to the awarding of contract for requirement of Medical Officer (MBBS)- On Contract Basis for Udupi Cochin Shipyard Limited (UCSL) facility at Malpe & Hangarakatte units.
- 1.2. Udupi Cochin Shipyard Limited (UCSL), registered under the Karnataka Factories Act, 1948, holds three separate factory licenses for its units located at Malpe Yard, Hangarakatte, and Baputhota. The company operates its facilities across Malpe, Baputhota, and Hangarakatte, engaging both direct employees and subcontract workers as part of its operations.
- 1.3. UCSL is committed to maintaining the highest standards of safety and health for our workers. UCSL issues work orders to various subcontractors who engage workers from different parts of India. During employment, it is necessary to conduct pre-employment medical checkups before allowing them to work. UCSL's operations involving heavy fabrication and hazardous processes, it is crucial to ensure the long-term stability of our workforce by confirming they are medically fit. To ensure the well-being of our workers, it is essential to have a dedicated and experienced medical professional on-site who can promptly and effectively address medical needs.
- 1.4. **You are requested to obtain clarifications, if any, and carefully study the documents and the scope of services and UCSL, before submitting your offer.**
- 1.5. The Agencies are advised to familiarize themselves with the site conditions before quoting.

2. METHOD OF AWARDING CONTRACT

- 2.1. Contract will be concluded with bidder agreeing to tender conditions (Qualification Criteria) and emerging as lowest (L1) bidder in the tender process.
- 2.2. UCSL reserves the right to cancel the tender if required.

3. SCOPE OF WORK.

- 3.1. The Factory Medical officer has to ensuring statutory compliances related to Factories Act, Karnataka Factories Rules, Biomedical waste rules. He should be well versed with ISO audit requirements. The medical officer shall prepare OHC for all such audits and maintain all the records properly and ensure audit compliances.





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- 3.2. The Factory Medical Officer should be available and respond 24x7x365 in case of medical emergencies and offer correct guidance for appropriate treatment/referrals to other hospitals.
- 3.3. Maintain a sufficient stock of medicines and surgical supplies; timely raise indents to ensure items are within expiry dates.
- 3.4. Maintain an Accident Register and provide medical data to the Safety Officer for incident investigations.
- 3.5. Factory Medical officer shall maintain and update all statutory records as per Factories Act like Form 16 (Health Register), Form 4 (Certificate of Fitness), Form 39 (Record of Eye Examination), Form 16 (Pre # Employment Health Register), and Medical Fitness Certificate for Canteen Staff as required and all data shall be systematically captured at medical officer. The service provider shall produce the registers/documents as and when required by UCSL.
- 3.6. Conducting pre-employment and periodic health assessments for workers.
- 3.7. Diagnosing and treating work-related injuries and illnesses.
- 3.8. Developing and implementing health and wellness programs.
- 3.9. Providing medical consultations and support to the safety team.
- 3.10. Ensuring compliance with all relevant health and safety regulations.
- 3.11. Maintaining accurate medical records and documentation.
- 3.12. Collaborating with management to promote a healthy work environment.
- 3.13. Stationed at UCSL Malpe Yard, with two days per week visits to the Hangarakatte Unit.
- 3.14. Semi-annual health check-ups to monitor occupational health hazards.
- 3.15. Conduct health assessments, diagnose, and treat work-related injuries and illnesses.
- 3.16. Maintain duty hours from 8:20 AM to 5:30 PM, with Sunday as a weekly holiday and UCSL declared holidays as applicable.

4. QUALIFICATION CRITERIA:

- 4.1. The Medical Officer should possess a MBBS DEGREE with valid Medical Council of India registration with additional Qualification AFIH (Associate Fellow of Industrial Health).
- 4.2. The Medical Officers should have post qualification experience of at least 1 year, preferably in industry.
- 4.3. In case the Medical Officers do not possess the additional Qualification of AFIH (Associate Fellow of Industrial Health), the service provider should mandatorily send the Medical Officer for the additional Qualification within 6 months of commencement of contract and provide a replacement Medical Officer for that period.

5. PERIOD OF CONTRACT & COMMENCEMENT OF SERVICES

- 5.1. Period of contract will be one year from the date of work order.





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5.2. The rates quoted and all other terms and conditions will remain unchanged for the entire period.

6. VALIDITY

6.1. The offer shall be valid for a period of 01 year and no escalation in rate shall be allowed by UCSL on whatsoever reason.

7. TAXES & DUTIES

7.1. GST shall be applicable extra on the prescribed work from 01.07.2017 onwards. You are requested to furnish the following details in the invoice/Bill.

- Applicable rate of GST/SAC Code
- Firms GST Reg. NO.
- Service accounting code (SAC) as prescribed by statutory authorities.
- GST Reg. No. of Udupi Cochin Shipyard Limited (**29AAACT1281B1ZO**).

8. PAYMENT

- 8.1. Payment shall be made within 30 days on monthly basis from the date of submission of Invoice duly certified from the executing UCSL officer.
- 8.2. Payment will be made on actuals only and on the basis of certification by UCSL- officer-in-charge.
- 8.3. Payment will be made by RTGS/NEFT to the account of Agency. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the Agency in the proforma of UCSL.

9. TERMINATION & LIMITATION OF LIABILITY

- 9.1. This contract may be terminated upon the occurrence of any of the following events.
- 9.2. By agreement in writing of the parties hereto;
- 9.3. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within fifteen (15) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;
- 9.4. By the other party, upon either party;
- i. Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
 - ii. Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
 - iii. Ceasing to do business for any reason.
- 9.5. For fraud and corruption or other unacceptable practices.
- 9.6. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- 9.7. UCSL may by notice in writing to Agency to terminate the order after issuing due notice i.e., 30 days' notice period. UCSL shall be entitled to compensation for loss limited to the order value.





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9.8. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by UCSL for work done as per the payment milestones and limited to work order value.

10. ARBITRATION & JURISDICTION

10.1. Any disputes arising during the period of the contract shall, in the first instance be settled by mutual discussions and negotiations. The results of such resolution of dispute shall be incorporated as an amendment to the contract, failing which supplier shall approach the UCSL Grievance Redressal Committee as per relevant clause of the Contract.

10.2. If any dispute, disagreement or question arising out of or relating to or in consequence of the contract, or to its fulfillment, or the validity of enforcement thereof, cannot be settled mutually or the settlement of which is not herein specifically provided for, then the dispute shall within thirty days from the date either party informs the other in writing that such disputes, disagreement exists, be referred to arbitration. The arbitrators shall be appointed and the arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act, 1996 (No. 26 of 1996) as amended from time to time and the decision of the Arbitrators shall be final and binding on the parties hereto. The arbitration will be done by a Board comprising one arbitrator nominated by each party, and a mutually agreed Umpire. Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration shall be shared equally by the parties unless the award provides otherwise. Performance under this Contract shall however, continue during arbitration proceedings and no payment due or payable by the parties hereto shall be withheld unless any such payment is or forms a part of the subject matter of arbitration proceedings.

10.3. Seat & Venue of Arbitration: The seat & venue of arbitration shall be at Bangalore.

10.4. Language of Arbitration: The Language of arbitration shall be English.

10.5. Governing Law: The contract shall be governed by Indian Law.

10.6. In case of disputes, the same will be subjected to the jurisdiction of courts at Bangalore, Karnataka.

11. SUB CONTRACTING AND ASSIGNMENT

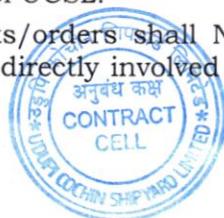
11.1. Contractor shall not assign nor transfer the Purchase Order/ Work Order nor shall any share or interest therein in any manner or degree be transferred or assigned by Contractor to a third party without prior consent in writing of UCSL.

11.2. Contractor shall not contract with any subcontractor and/or vendor without the prior written consent of UCSL. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.

12. SECRECY & RESTRICTION ON INFORMATION TO MEDIA

12.1. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of UCSL.

12.2. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of UCSL.





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13. CANCELLATION OF ORDER AND RISK CONTRACTING

13.1. In the event the contractor fails to complete the work promptly and satisfactorily as per the terms of the order, and if the work is delayed beyond thirty (30) days from the agreed schedule, UCSL, without prejudice, reserves the right to cancel the order and get the work done at contractor's cost and the expenditure so incurred including any damage or loss will be recovered from him and the Security Deposit furnished by him is liable to be forfeited either in whole or in part.

14. FORCE MAJEURE

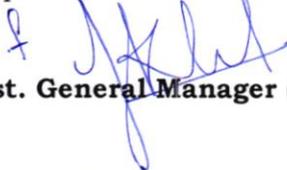
14.1. Should failure in performance of any part of this contract arise from war, insurrection, restraint imposed by Government act or legislation of other statutory authority, from explosion, riot, legal lock-out, flood, fire, act of God or any inevitable or unforeseen event beyond human control which will be construed as a reasonable ground for extension of time, UCSL may allow such additional time as is mutually agreed to be justified by the circumstances of the case.

15. OVERWRITING & CORRECTIONS

15.1. Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer

16. OTHER TERMS & CONDITIONS

- 16.1. Quality of services shall conform to the specification/ standards laid down by UCSL.
- 16.2. UCSL reserves the right to accept / reject any offer.
- 16.3. During the evaluation of tender, officer-in-charge may seek clarifications from the bidders. Clarification if any shall be given in writing/e-mail. Officer-in-charge's decision will be final and binding on the bidder.
- 16.4. Compliance of all statutory safety requirements and other safety rules stipulated by UCSL and other applicable statutory bodies shall be the responsibility of the Contractor while working at UCSL premises. The Contractor should ensure that their workmen and staff are adequately covered under Insurance.
- 16.5. The service provider shall also be governed by the General Conditions of Contract of UCSL.
- 16.6. Assistant General Manager, or his authorized representative will be the Officer-in-charge of these contracts.


Asst. General Manager (Contract Cell)

अखिल आर पी
AKHIL R P
प्रबंधक MANAGER
उडुपि कोचीन शिपयार्ड लिमिटेड
UDUPI COCHIN SHIPYARD LIMITED
माल्पे, कर्नाटक/MALPE, KARNATAKA-576





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17. **PRICE BID FORMAT**

Sl. No.	Item Description	UOM	QTY (A)	RATE (B)	TOTAL AMOUNT C= (A x B)
1	Requirement of Medical Officer (MBBS)	Months	12		
2				Total Amount	
3				GST/IGST @..... %	
4				Grand Total	
Grand total in words-					
<p>i) The rates quoted should be all inclusive and shall include the service charges and other incidental expenditures, if applicable.</p> <p>ii) Only GST as applicable, will be considered extra.</p>					

Signature:

Address of the contractor:

Date:

Seal:

17.1. Prices are to be quoted in the Pricing Format. The quotations to be submitted in the company letter head and forwarded to contractcell@udupicsl.com

17.2. Quotations shall be submitted as Password Protected File. The bidders are advised to share the password through only SMS while opening the quotations.

17.3. L1 will be determined based on the total amount at Sl. No:4.

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 AKHIL R P
 MANAGER
 UDUPI COCHIN SHIPYARD LIMITED
 KARNATAKA-8

