

**TENDER No. UCSL/CC/T/U&M/336 Dt- 07<sup>th</sup> MAY 2025**

**TENDER FOR ROOF SHEET REMOVAL AND REPLACEMENT WORKS.**



**UDUPI COCHIN SHIPYARD LIMITED**  
**MALPE, UDUPI 576108**





**Udupi Cochin Shipyard Limited**  
TENDER FOR ROOF SHEET REMOVAL AND REPLACEMENT  
WORKS.UCSL/CC/T/U&M/336 DT:07<sup>th</sup> May 2025

### **TENDER NOTICE**

Tender No. & date	UCSL/CC/T/U&M/336, Dt.: 7 <sup>th</sup> MAY 2025
Name of work	<b>TENDER FOR ROOF SHEET REMOVAL AND REPLACEMENT WORKS.</b>
Site Visit	<b>12<sup>th</sup> MAY 2025 (Monday), 10:30hrs</b>
Last date & time of receipt of tender	<b>15<sup>th</sup> MAY 2025 (Thursday), 15:30hrs</b>
Date & time of opening of Technical Bid (Part-I)	<b>15<sup>th</sup> MAY 2025 (Thursday), 15:30hrs</b>

1. Password protected quotations in the prescribed form is invited from bidders for the work specified above, subject to the terms and conditions as mentioned in the annexure to the tender enquiry so as to reach the undersigned by email or through postal mode, as mentioned on or before the date and time as stipulated.
2. Clarifications if any is to be forwarded on or before 14<sup>th</sup> May 2025. Site inspection, if required shall be done on 12<sup>th</sup> May 2025 (10:30 Hrs), the bidders are also requested to intimate the requirement in advance by E-Mail to [contractcell@udupicsl.com](mailto:contractcell@udupicsl.com) submitting the following details:
  - a. Name of the firm with address, telephone number
  - b. Name of the persons visiting with age, telephone number and scanned copy of Aadhar card.

**3. The following shall be submitted along with the quote: -**

**PART- I: TECHNICAL BID**

- a. **Tender document duly signed on all pages** - Including Terms & conditions and Scope of work placed at Annexure I.
- b. **The Techno commercial Check List** at Annexure V to be filled up completely and duly signed.
- c. Duly filled form at Annexure – II & III.
- d. **Unpriced Price bid** (Price bid without price and marked as "QUOTED") to be submitted along with Part-I.

**PART-II: PRICE BID**

- a. The price bids shall be prepared based on the price bid format at Annexure IV.

**4. Mode of Submission of Quote:**

- i. Bid shall be submitted as **Password Protected Zip File** in two parts.  
Part I: Technical Bid – with all enclosures and annexures as mentioned in Para 2 above Part II: Price Bid.
- ii. The files are to be forwarded as Two (2) separate password protected Zip files to [contractcell@udupicsl.com](mailto:contractcell@udupicsl.com)
- iii. **Part I and Part II are to be protected with separate and distinctly different passwords.**





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- iv. The Bids will be opened on online mode during which the bidder will be advised to share the password through SMS with which the technical bid will be opened.
- v. The price bids will be opened after technical evaluation and **only the technically qualified bidders will be invited for opening of price bids** which shall also be conducted on online mode as above.
- vi. The bidders can also attend the bid opening physically at Udupi Cochin Shipyard Limited, Baputhotta Ware house complex Office, Udupi, Karnataka.
- vii. The contractors can also submit the quotations in sealed covers (Two-Bid) – as separate sealed covers for Technical Bid and Price bid, both enclosed in a common sealed cover to reach the below mentioned address before the stipulated time.
5. The bidders shall ensure the receipt of bids at [contractcell@udupicsl.com](mailto:contractcell@udupicsl.com) An acknowledgement mail shall be sent to the bidders on receipt of bids. UCSL takes no responsibility for delay, loss or non-receipt of tenders by mail by the stipulated time.
6. The tender should be addressed to the **Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, Malpe Harbor Complex, Malpe, Udupi-576 108, Karnataka, India.**
7. No deviations on the tender conditions will be accepted, and bids with deviations will be considered technically disqualified. The acceptance of a tender or part thereof will rest with the Assistant General Manager (Contract Cell), Udupi Cochin Shipyard Limited, tender and reserves the authority to reject the tender received without assigning any reason.
8. Contact Person:  
Mr. Girisha (U&M Dept), Ph No: +91 99869 77749,

Assistant General Manager (Contract Cell)

**गोकुल पी एन**  
**GOKUL P N**  
सहायक महाप्रबंधक/ASSISTANT GENERAL MANAGER  
उडुपि कोचीन शिपयार्ड लिमिटेड  
**UDUPI COCHIN SHIPYARD LIMITED**  
माल्पे, कर्नाटक/MALPE, KARNATAKA-576 108







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## **TERMS AND CONDITIONS**

### **TENDER FOR SHED ROOF SHEET REMOVAL AND REPLACEMENT**

#### **1. DESCRIPTION OF WORK**

- 1.1. This tender pertains to the awarding of contract for Shed Roof Sheet Removal and Replacement works including replacement at **Udupi Cochin Shipyard Limited (UCSL)**, Malpe yard, Karnataka.
- 1.2. The Agencies are advised to familiarize themselves with the site conditions before quoting.
- 1.3. Bidders are requested to obtain clarifications, if any, and carefully study the documents and the scope of work of Contractor and UCSL, before submitting/Finalizing their offer.

#### **2. MINIMUM QUALIFICATION CRITERIA FOR PARTICIPATING IN THE TENDER WILL BE AS FOLLOWS**

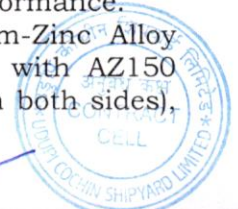
- 2.1. The contractor should have at least one work of not to be less than Rs. 20 lakhs. Satisfactory completion certificate from the Client for work done should be submitted along with bid. For ongoing work, relevant certification from client shall be submitted along with copy of Purchase Order.
- 2.2. The Annual Turnover of the contractor should be more than Rs. 30 Lakhs in each financial year for the last three preceding years. (Audited Balance sheets showing turnover, Profit & Loss account of the firm for the preceding 03 years (2020-21, 2021-22, 2022-23) should be submitted along with the application for prequalification).
- 2.3. Offers from joint ventures/consortium will not be accepted.
- 2.4. Bidder shall not be under a declaration of ineligibility issued by Govt. of India/ State govt./ Public Sector Undertakings etc. The bidder shall not have been debarred / black listed / under Termination list by UCSL or by any of the Public Sector Undertaking or Government department etc.

#### **3. SCOPE OF WORK:**

- 3.1. UCSL intends to replace the topside roofing sheet of the Repair and Outfit Area at Malpe Yard, covering a total roof area of approx. 2,000 square meters. The existing side sheets are secured with bedding sheets, designed to direct water runoff onto the vertical surfaces. Additionally, the current roofing is overlaid with a lean-to roof structure.
- 3.2. Before submitting an offer, vendors must conduct a thorough inspection of the roof to identify any missing or overlooked structural elements. Any findings should be discussed during the pre-bid meeting to ensure precise assessments and accurate cost estimations before work begins.

Technical specification of the Roof Sheet:

- 3.3. Providing and fixing a single-skin Trimdek trapezoidal profile wall cladding system, manufactured from 0.45mm BMT (0.50mm TCT / 0.55mm TPT), G550 (minimum 550 yield strength) steel sheet, with an effective cover width of 1015mm. The profile shall feature five major corrugations with a 28mm high rib, spaced at 203mm center-to-center (c/c), incorporating subtle square fluting in the pan. The end rib shall include an anti-capillary groove and a return leg for enhanced performance.
- 3.4. The base steel sheet shall be coated with a hot-dipped Aluminium-Zinc Alloy coating (comprising 55% Aluminum, 43.4% Zinc, and 1.6% Silicon) with AZ150 specifications (minimum of 150 g/m<sup>2</sup> Al-Zn alloy coating mass total on both sides).





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- conforming to AS 1397 / IS 15961 standards. It shall be factory pre-painted and oven-baked with a nominal 50–60-micron DFT (Dry Film Thickness) total on both surfaces, meeting IS 15965 - Class 3 specifications, suitable for roofing and wall applications in aggressive environmental sectors.
- 3.5. The exterior top surface of the sheet shall be pre-painted with a corrosion-resistant Super Durable polyester paint system of 15–25-micron DFT, applied over a specially designed corrosion-inhibitive primer. The bottom surface shall be pre-painted with a corrosion-resistant 35-micron DFT Super Durable polyester system over a specially designed corrosion-inhibitive primer. The sheet supplier shall ensure that the bottom surface of the strip is resistant to high humidity, unsaturated sulfur, hydroxides, and phosphates.
- 3.6. The roof sheet's top surface shall be any customer-selected color (subject to MOQ) for enhanced thermal efficiency, while the backside shall be Light Grey (RAL 7035). Roof sheets shall be secured using hex-head, self-drilling screws with a 50µm zinc coating or a 45µm zinc-tin alloy coating, conforming to AS 3566-2002 Class 4 fasteners of an approved make, such as Roofix or equivalent. The fastener size shall be determined based on design specifications or manufacturer recommendations. The profile sheet, fastener size, and installation method shall be approved by the relevant authority. Measurement shall be based on the finished/covered surface area.
- 3.7. Project Overview: UCSL intends to replace the existing topside roofing sheets of the Repair and Outfit Area at Malpe Yard. The scope includes:
- Removal and disposal of old, damaged roofing sheets.
  - Supply and installation of new colour-coated Galvalume sheets, polycarbonate sheets, and lean roof sheet components.
  - Ensuring proper water runoff via existing bedding sheets and side sheets.
- 3.8. Scope of Work
- a. Removal of Existing Roofing
- Carefully dismantle and remove the old damaged roofing sheets.
  - Transport and store scrap materials in the designated scrap yard.
  - Inspect the underlying structure for corrosion, damage, or missing fasteners.
- b. Supply & Installation of New Roofing Sheets

Material	Specifications	Quantity
Main Roof Sheet	0.5mm Sky-Blue Galvalume, 5-rib, 3.28m x 6m	1500 SQ meter
Polycarbonate Sheet	1.25mm Transparent, 5-rib, 3.28m x 6m	300 SQ meter
Lean Roof Top (Curved) Sheet	0.5mm Sky-Blue Galvalume, 5-rib, 3.28m x 4m	200 SQ meter
Fasteners	Self-tapping screws with cyclone washers (SS)	6000







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**3.9. Technical Requirements**

Material Compliance:

**Galvalume Sheets:**

Base Metal: 0.45mm BMT (0.50mm TCT), G550 steel (550 MPa yield strength).

Coating: AZ150 (55% Al, 43.4% Zn, 1.6% Si) per AS 1397 / IS 15961.

**Fasteners:**

Hex-head self-drilling screws (AS 3566-2002 Class 4, e.g., Roofix/equivalent).

50µm Zinc-coated or 45µm Zinc-Tin alloy.

**3.10. Additional Requirements**

Hydra/Crane Support: Available upon prior request (not continuous).

Pre-Bid Inspection: Vendors must inspect the site for structural integrity and discuss findings in the pre-bid meeting.

Quality Assurance:

3.11. Sheets must comply with IS 15965 - Class 3 standard

3.12. Workmanship must ensure leak-proof, corrosion-resistant installation.

**Deliverables**

- 3.13. ☒ Dismantled old roofing sheets properly disposed of.  
☒ New roofing system installed as per specifications.  
☒ Water runoff system functioning correctly (via bedding sheets).  
☒ As-built drawings & material test certificates to be submitted.

**4. ADDITIONAL WORKS**

- 4.1. This is a turnkey job and any additional works up to 5% growth of work in terms of addition of minor works to be envisaged and is to be undertaken without any additional price impact.
- 4.2. The contractor shall produce manufacturer's test certificates for the materials procured.
- 4.3. If the Engineer is of the opinion that the materials are not suitable for use in the works; he may reject the consignment, notwithstanding the Manufacturer's certificates. The Engineer's decision regarding the suitability of materials brought to site for use in the works shall be final and binding on the contractor, who shall remove the rejected materials from site and replace them with materials of required quality.
- 4.4. Materials has since deteriorated due to long or defective storage or for any reason whatsoever and is thereby considered unfit for use in the permanent works.
- 4.5. In case of rework/modification/additional work, written consent is to be obtained from the UCSL officer-in-charge before commencement of the work.
- 4.6. Contractor shall execute, during or after completion of the work, any minor job connected with the work, that is considered necessary by Shipyard.

**5. SCRAP AND WASTAGES:**

- 5.1. The final payment will be made based on the actual measurement at site, and no extra payment / wastage allowance will be made by UCSL.
- 5.2. The wastage, if any generated by the contractor as part of installation of new sheets shall be the property of the contractor and is to be removed from the site immediately on completion of work.
- 5.3. The Scrap generated from removal of existing sheets & materials will be the property of UCSL.





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**6. SCAFFOLDING AND REACH AT HEIGHT:**

- 6.1. Necessary Scaffolding / Manlift as required for movement of man and materials to the roof is to be arranged by the contractor.
- 6.2. The power, and water connections in the scope of UCSL shall be supplied at the ground. Necessary arrangement for electrical, air and water connections at heights will be to contractor's scope.

**7. MODE OF MEASUREMENT**

- 7.1. The Works shall be measured net, as prescribed in the specification of work/schedule of quantities, notwithstanding any general or local custom, except where otherwise specifically described or prescribed in the Contract. Wherever not specifically mentioned in the Contract, the mode of measurement as prescribed in the relevant IS codes shall be applicable and binding to the Contract. Only the latest editions of all the codes of practices including all latest official amendments and revisions shall be applicable.
- 7.2. Joint Measurement will be carried out in the presence of representatives of the Contractor and Consultants, with or without the Client and will be entered in Measurement Book (M-Book).
- 7.3. To cut down the cost, UCSL may decide to reuse the old roofing material if in good condition. In such cases, the measurement shall be recorded, and the payment will be made based on the rate chart as per the Price bid, excluding the cost of supply.
- 7.4. Contractor shall ensure that daily log is to be recorded and signed in Measurement book by the UCSL representative before close of the day.

**8. METHOD OF AWARDING CONTRACT**

- 8.1. Contract will be concluded with Bidder qualifying technically (including eligibility criteria), agreeing to Commercial conditions (Annexure VI) and emerging as L1.
- 8.2. UCSL also reserves the right to split the optional work orders to any number of bidders willing to match with L1 rate, if the performance of selected bidder is not satisfactory.
- 8.3. UCSL reserves the right to cancel the tender if required.

**9. SCHEDULE OF COMPLETION**

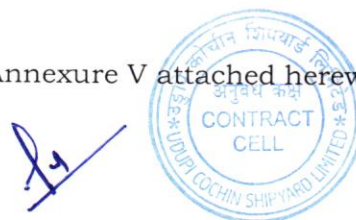
- 9.1. The contractor shall follow the UCSL schedule requirements strictly.
- 9.2. The work to be completed in all respect within 45 days from the date of clearance to start the works.
- 9.3. Mobilization of manpower shall be done within 07 days from the placement of contract.

**10. VALIDITY**

- 10.1. The offer shall be valid for a period of 06 months and no escalation in rate shall be allowed by UCSL on whatsoever reason.

**11. RATE**

- 11.1. Rates are to be quoted in the Price Bid Format at Annexure V attached herewith.







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## **12. PAYMENT TERMS**

12.1. Payment will be done in two (02) stages:

### **STAGE-I:**

- i. 70% supply of the materials as per BOQ, at UCSL-Hangarkatta yard and on the basis of certification by UCSL-U&M (QA/QC) regarding the acceptance of the supplied materials at UCSL.

### **STAGE-II:**

- ii. Balance 30% of the supply value.
  - iii. 100% of installation charges will be released after satisfactory completion & commissioning of the entire work and acceptance by UCSL.
- 12.2. Payment shall be made within 30 days from the date of submission of bill and work completion certificate from the executing UCSL officer.
- 12.3. Invoice shall be submitted with necessary work completion certificate duly certified by UCSL representative on actuals.
- 12.4. Payment will be made by RTGS/NEFT to the account of Agency. The name of the bank, branch, A/C No., IFSC code & other particulars shall be furnished by the Agency in the proforma of UCSL.

## **13. TAXES & DUTIES**

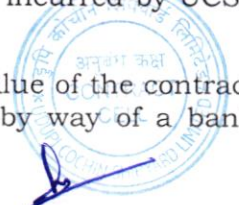
- 13.1. GST shall be applicable extra on the prescribed work. You are requested to furnish the following details in the invoice/Bill.
- Applicable rate of GST/SAC Code
  - Firms GST Reg. NO.
  - Service accounting code (SAC) as prescribed by statutory authorities.
  - GST Reg. No. of Udupi Cochin Shipyard Limited(29AAACT1281B1ZO).

## **14. SECURITY DEPOSIT**

- 14.1. The successful tenderer shall remit 5% of the value of the contract as security deposit within 15 days of receipt of the work order. This amount may be remitted by way of demand draft or bank guarantee (in approved proforma of UCSL) from any of the nationalized banks, valid till the satisfactory completion of the entire work. The Security Deposit will be released on certification of satisfactory completion of the contract and no liability to UCSL by Officer-in charge. The Security Deposit retained will not bear any interest.

## **15. PERFORMANCE GURANTEE**

- 15.1. The complete work carried out by the contractor shall be guaranteed against defective on poor workmanship for a period of One year from the date of completion of work. Any work found defective during this period is to be repaired entirely at the contractor's cost and such repaired items shall be guaranteed for a further period of three months from the date of repair.
- 15.2. Should any unsatisfactory performance and / or damage or failure occur due to poor workmanship and poor-quality material used by the contractor, the contractor shall be solely responsible for payment/reimbursement of expenditure incurred by UCSL for rectifying the defect.
- 15.3. Towards this, a performance guarantee equivalent to 5% of the value of the contract to be furnished by the contractor on completion of the works by way of a bank







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guarantee (in approved proforma of UCSL) from a nationalized bank valid till the expiry of the guarantee period. In case the contract fails to submit the PG in time, SD mentioned at Clause 15 will be retained till the expiry of guarantee period.

#### **16. LIQUIDATED DAMAGES**

- 16.1. The progress of work will be monitored against the mutually agreed detailed schedule. Liquidated damages for delays in engagement of manpower as per the requirement, for any reason other than force majeure conditions, will be recovered at the rate of half percent of the value of the contract per week or part thereof, subject to a maximum of ten (10) percent of the value of the contract.
- 16.2. For better clarity, order values mentioned in LD clause are values excluding duties and taxes (Basic value). Liquidated damages, if any, shall be decided and settled only after the completion of the entire project but prior to the release of Final stage Payment.
- 16.3. If, for any reasons, supplier has a justification towards delay in supply / work execution and would intend to consider applicability/ non applicability of LD, the same shall be intimated to UCSL by way of a letter, failing which it will be deemed that delay is attributable to the supplier.
- 16.4. Delay in supply/Interruption of the work for reasons not attributable to supplier shall entitle extension of the order execution period for proportionate period without any additional cost to UCSL.

#### **17. POWER OF ATTORNEY**

- 17.1. The tenderer(s) shall have to sign in each page of the tender documents with official stamp as a token of his acceptance of the conditions stated therein.
- 17.2. The person signing the tender form on behalf of another or on behalf of a firm, shall enclose to the tender, a Power of Attorney or the said deed duly executed in his favour or the partnership deed giving him such power showing that, he has the authority to bind such other persons or the firm, as the case may be, in all matters pertaining to the contracts. If the Person so signing the tender, fails to enclose the said Power of Attorney, his tender shall be liable for being summarily rejected. The Power of Attorney shall be signed by all partners in the case of partnership concern, by the Proprietor in the case of a proprietary concern, and by the person who by his signature can bind the company in the case of a Limited Company.

#### **18. TERMINATION & LIMITATION OF LIABILITY**

- 18.1. This contract may be terminated upon the occurrence of any of the following events
- 18.2. By agreement in writing of the parties hereto;
- 18.3. By the non-defaulting party, upon default by the other party, of any clause of this contract, if not remedied within fifteen (15) days, or such longer time as may be agreed upon by the parties, after receipt of notice thereof in writing from the non-defaulting party;
- 18.4. By the other party, upon either party;
  - i. Making the assignment for the benefit of creditors, being adjudged a bankrupt or becoming insolvent; or
  - ii. Having a reasonable petition filed seeking its' dissolution or liquidation, not stayed or dismissed within sixty (60) days; or
  - iii. Ceasing to do business for any reason.
- 18.5. For fraud and corruption or other unacceptable practices.



*[Handwritten signature]*





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- 18.6. Upon expiry or termination of this Contract, neither party shall be discharged from any antecedent obligations or liabilities to the other party under this Contract unless otherwise agreed in writing.
- 18.7. UCSL may by notice in writing to Agency to terminate the order after issuing due notice i.e., 30 days' notice period. UCSL shall be entitled to compensation for loss limited to the order value.
- 18.8. Liability maximum that can be claimed by the Agency shall be limited to what is due to be and has been paid by UCSL for work done as per the payment milestones and limited to work order value.

## **19. ARBITRATION & JURISDICTION**

- 19.1. Any disputes arising during the period of the contract shall, in the first instance be settled by mutual discussions and negotiations. The results of such resolution of dispute shall be incorporated as an amendment to the contract, failing which supplier shall approach the UCSL Grievance Redressal Committee as per relevant clause of the Contract.
- 19.2. If any dispute, disagreement or question arising out of or relating to or in consequence of the contract, or to its fulfillment, or the validity of enforcement thereof, cannot be settled mutually or the settlement of which is not herein specifically provided for, then the dispute shall within thirty days from the date either party informs the other in writing that such disputes, disagreement exists, be referred to arbitration. The arbitrators shall be appointed and the arbitration proceedings shall be conducted in accordance with and subject to the Arbitration and Conciliation Act, 1996 (No. 26 of 1996) as amended from time to time and the decision of the Arbitrators shall be final and binding on the parties hereto. The arbitration will be done by a Board comprising one arbitrator nominated by each party, and a mutually agreed Umpire. Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration shall be shared equally by the parties unless the award provides otherwise. Performance under this Contract shall however, continue during arbitration proceedings and no payment due or payable by the parties hereto shall be withheld unless any such payment is or forms a part of the subject matter of arbitration proceedings.
- 19.3. Seat & Venue of Arbitration: The seat & venue of arbitration shall be at Bangalore.
- 19.4. Language of Arbitration: The Language of arbitration shall be English.
- 19.5. Governing Law: The contract shall be governed by Indian Law
- 19.6. In case of disputes, the same will be subjected to the jurisdiction of courts at Bangalore, Karnataka.

## **20. SUB CONTRACTING AND ASSIGNMENT**

- 20.1. Contractor shall not assign or transfer the Purchase Order/ Work Order or any share or interest therein in any manner or degree to any third party without the prior written consent of UCSL.
- 20.2. Contractor shall not contract with any subcontractor and/or vendor without the prior written consent of UCSL. Such consent shall not relieve the Contractor from any of his responsibilities and liabilities under the Purchase Order/ Work Order. In addition, Contractor shall ensure that the terms and conditions of any such contract shall comply with and correspond to the terms and conditions of the Purchase Order/ Work Order.







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**21. SECRECY & RESTRICTION ON INFORMATION TO MEDIA**

- 21.1. The information contained in the enquiry as such shall NOT be communicated to any third party without prior approval of UCSL.
- 21.2. Information in respect of contracts/orders shall NOT be released to the national or international media or anyone not directly involved in its execution without the written approval of UCSL.

**22. CANCELLATION OF ORDER AND RISK CONTRACTING**

- 22.1. In the event the Agency fails to complete the work promptly and satisfactorily as per the terms of the order, and if any work is delayed beyond thirty (30) days from the agreed schedule, UCSL, without prejudice, reserves the right to cancel the order and get the work done at Agency's cost and the expenditure so incurred including any damage or loss will be recovered from him and the Security Deposit furnished by him is liable to be forfeited either in whole or in part.
- 22.2. UCSL also reserves to right to impose penalties ranging from Rs. 100 to Rs.500 to the employees of agencies and will be deducted from the bills, for any habitual offence on the cleanliness of uniforms, lack of obedience, not attending the tasks etc., and will be to the discretion of the Officer in charge for the work.

**23. FORCE MAJEURE**

- 23.1. Should failure in performance of any part of this contract arise from war, insurrection, restraint imposed by Government act or legislation of other statutory authority, from explosion, riot, legal lock-out, flood, fire, act of God or any inevitable or unforeseen event beyond human control which will be construed as a reasonable ground for extension of time, UCSL may allow such additional time as is mutually agreed to be justified by the circumstances of the case.

**24. IMS GUIDELINES**

- 24.1. UCSL implemented an Integrated Management System (IMS) and the Quality Management System (QMS) within the yard. As part of IMS, subcontractors shall comply with the following measures related to the Quality, Health, and Safety & Environment (QHSE) policy of UCSL.
- a) Meeting or exceeding customer requirements.
  - b) Assuring quality of the products and service.
  - c) Preventing occupational ill health & injuries.
  - d) Ensuring safe work sites.
  - e) Conserving natural resources.
  - f) Preventing / minimizing air, water & land pollution.
  - g) Handling and disposal of Hazardous wastes safely.
  - h) Complying with statutory & regulatory and other requirements.
  - i) Developing skills and motivating employees.
- 24.2. Occupational Health, safety & Environmental requirements of UCSL shall also include the following.
- a) The contractor (or a sub-contractor performing work on behalf of the contractor) is deemed to comply with the Occupational health, safety and environmental policy of the company and also to all operational controls/standard operating procedures and shall undertake the work in total compliance with the requirements of the established Integrated Management System (IMS) of the company.







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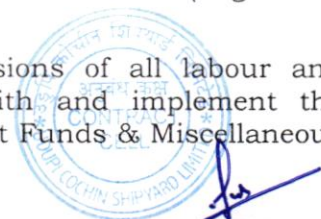
- b) The Contractor shall undertake the work in total compliance with all applicable legal/statutory requirements related to occupational health, safety and environment effective in the state of Karnataka.
- c) It is the sole responsibility of the contractor to assure that any sub-contractor/s who shall perform works in company lands/facilities/worksites on behalf of the contractor, is also following all requirements related to the Integrated Management System of the company and the health/safety/environmental Rules effective in the state.
- d) The contractor shall provide/implement and operate/practice all occupational health, safety and environmental management measures/facilities, for their period of contract, in their activities/at their work sites, which shall be required according to the IMS of the company or that required by the health/safety/environmental Rules established and effective in the state, at their own cost.
- e) If any contractor failed to comply with or violated any clauses/requirements of occupational health, safety and environmental Rules effective in the state, in their activities or at work sites and the same shall be exposed to the government or any competent authorities upon inspections, the contractor shall be solely responsible for all liabilities caused by his/her action and shall be responsible for paying the penalty and taking stipulated corrective actions insisted by the authorities within the specified time, at their own cost. Any liability to the company in this regard needs to be compensated by the contractor.
- f) Upon completion of the work, contractor shall clear the area and shall not leave any Occupational health/safety/environmental liabilities to the company, from their activities at the worksites.
- g) Any clarification related to IMS requirements of the yard, may be obtained by the contractor from the AGM (HSE) or the authorized representative of the contract, prior to the commencement of work.

#### **25. SAFETY OF PERSONNEL AND FIRST AID**

- 25.1. The contractor shall be entirely responsible for the safety of all the personnel employed by him on the work. In this regard, he may adopt all the required safety measures and strictly comply with the safety regulations in force. A copy of UCSL's "Safety Rules for Contractors (Revised)" is available with HSE department for reference.
- 25.2. The Agency may arrange to suitably insure all his workmen/ other personnel in this regard. UCSL will not be responsible for any injury or illness to the Agency's workmen/other personnel during execution of the works due to whatsoever reasons.
- 25.3. In this regard, the Contractor will have to fully indemnify UCSL against any claims made by his workmen/other personnel
- 25.4. The Agency shall provide and maintain so as to be readily accessible during all working hours, a first aid box with prescribed contents at every place where he employs contract labor for executing the works.

#### **26. LABOUR LAWS AND REGULATIONS**

- 26.1. The Agency shall undertake and execute the work with contract Labor only after taking license from the appropriate authority under the Contract Labor (Regulation & Abolition) Act 1970.
- 26.2. The Agency shall observe and comply with the provisions of all labour and industrial laws and enactments and shall comply with and implement the provisions of the Factories Act, 1948, Employees Provident Funds & Miscellaneous







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- Provisions Act, 1952, Employees State Insurance Act, Payment of Gratuity Act, minimum Wages Act, Payment of Bonus Act, Contract Labour (Regulation and Abolition) Act and all other enactments as are applicable to him and his workmen employed by him. The Agency shall inform UCSL his license number from the Central Labour Commissioner.
- 26.3. All Persons, except those exempted under the respective Acts, shall necessarily be insured under the ESI scheme and be made members of the EPF Scheme from the day of their engagement as personnel in the Company. In Case 1, All such insured Persons should carry with them their ESI Identity Card for verification by the authorities. No Persons without a valid ESI Identity Card for verification by the authorities will be permitted to work in the company.
- 26.4. The Agency shall submit the Labour Reports/Returns as required by the Company from time to time in respect of their workmen in standard format to the concerned contracting officer so as to enable the same to reach Contract cell by the 5th of every month. Delayed submission of the same shall attract penal interest /damages at the rate as levied by the respective authorities under the relevant Acts.
- 26.5. The Agency shall maintain the records viz. Muster Roll, Acquittance Roll with full details, Account books etc., in original. These are required for inspection by the concerned authorities under each scheme.
- 26.6. If the Agency fails to pay any contributions, charges or other amounts payable under any of the aforementioned provisions of law, UCSL shall deduct or adjust amounts equivalent to such contribution, charges or amounts from amount payable to him by UCSL, including any deposit or amounts payable against bills and make payments on his account to the appropriate authority. He shall not be entitled to question or challenge such deductions, adjustments or payment made by UCSL.
- 26.7. Any other amount payable under any law or in respect of any person employed by the Agency, if not paid by him, shall be deducted or adjusted by UCSL out of any amount payable to the Agency including any Security Receipt and paid over or withheld for payment by UCSL.
- 26.8. The Agency shall be fully responsible for the conduct and discipline of the workmen employed by him in the Company premises. If such workmen commit any misconduct or criminal act inside the Company, the Agency shall take appropriate action against such workmen. The Agency shall abide by the instructions/ guidelines issued by the Company for maintenance of discipline and good conduct among the workmen employed by him.
- 26.9. All persons who are engaged for various works in UCSL either directly or through Agency/contractors, should produce the following documents prior to issuing their entry passes:
- 26.10. Passport/Aadhaar attested copy of passport with photo and address particulars.  
OR  
Police clearance certificate with photo and address particulars. (Police clearance certificate to the effect that the concerned person is staying in the area of jurisdiction of the certificate issuing Police Station and that the person is not involved in any criminal offences as per the records available therein.)
- 26.11. Application and Declaration for enrolling under Employees Provident Fund and ESI Scheme- 3 individual passport size photographs and two copies of family photographs of the members.
- 26.12. **Agency shall familiarize themselves with the labour rules & regulations.**





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## **27. OVERWRITING & CORRECTIONS**

27.1. Tenders shall be free from overwriting or erasures. Corrections and additions, if any, shall be duly attested and a separate list of such corrections shall be attached with the offer.

## **28. PROVISION FOR PENALTY**

28.1. In case of any theft, pilferage, loss or damage to any equipment or accessories, the Company at its sole discretion, will be entitled to recover cost of such item as per market rates or estimated cost of loss/damage/pilferage from the bill of the contractor and the same will be binding on the Contractor.

28.2. Non-compliance of statutory requirements shall attract a penalty of Rs. 2500/- per instance and shall be deducted from the monthly bill.

28.3. Imposing of penalty in a particular month shall be informed to contractor by Engineer-in charge/AGM. For all of the above points, one appeal against such decisions will be permissible and will be placed before Engineer in Charge/AGM, whose decision shall be final and binding on the Contractor.

28.4. Penalty (if any) shall be applicable only to the contractor and should not affect the salaries of the workforce.

## **29. OTHER TERMS & CONDITIONS**

29.1. Quality of services shall conform to the specification/ standards laid down by UCSL.

29.2. UCSL reserves the right to accept / reject any offer.

**29.3. UCSL reserves the right to award the work to more than one contractor or to take over partially or fully the work depending upon the schedule requirements.**

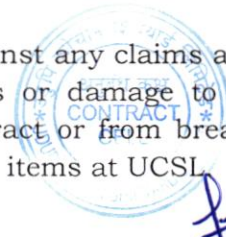
29.4. During the evaluation of tender, officer-in-charge may seek clarifications from the bidders. Clarification if any shall be given in writing/e-mail. Officer-in-charge's decision will be final and binding on the bidder.

29.5. Compliance of all statutory safety requirements and other safety rules stipulated by UCSL and other applicable statutory bodies shall be the responsibility of the Agency while working at UCSL premises. The Agency should ensure that their workmen and staff are adequately covered under Insurance.

29.6. Damages caused to the Shipyard properties/tools/accessories should be rectified by the Agency at his cost or proportional recoveries will be made from the Agency while passing their bills for payment.

29.7. The service provider shall have to engage men on round the clock basis and also on Sundays and holidays. Service has to be completed to the satisfaction of Udupi Cochin Shipyard Limited officer in-charge.

29.8. The service provider shall indemnify UCSL or its officers against any claims arising out of accidents or injuries to workmen or other persons or damage to other property which may arise during the execution of the contract or from breach of any Law or Regulation prior to delivery and acceptance of the items at UCSL.







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- 29.9. The service provider shall also be governed by the General Conditions of Contract of UCSL, General Safety Rules and other relevant labour laws.
- 29.10. The upper age limit of all workers and supervisors employed by the Agency and those Agency who do or supervise the job themselves shall be as per the prevailing rules of UCSL and shall comply to the requirements of this tender.
- 29.11. Assistant General Manager, or his authorized representative will be the Officer-in-charge of these contracts.



**POWER OF ATTORNEY**

*(On Applicant's letter head)*

(Date and Reference)

To  
The Assistant General Manager (Contract Cell)  
Udupi Cochin Shipyard Limited  
Fishing Harbour complex, Malpe,  
Udupi - 576 108.

**Subject: Power of Attorney**

Mr. / Mrs. / Ms..... (Name of the Person(s)), domiciled  
at .....(Address),  
acting as..... (Designation and name of the company), and whose  
signature is attested below, is hereby appointed as the Authorized Representative and authorized on  
behalf of ..... (Name of the  
company) to provide information and respond to enquiries etc. as may be required by the Employer for  
the project of ..... (Project title) and is  
hereby further authorized to sign and file relevant documents in respect of the above.

(Attested signature of Mr. ....)

For.....  
(Name & designation)

(Company Seal)





**UNCONDITIONAL ACCEPTANCE LETTER**

(Unconditional acceptance to be given by in letter head)

**ACCEPTANCE OF TENDER CONDITIONS**

1. Tender Document no. UCSL/CC/T/U&M/326 dated 07<sup>th</sup> May 2025 TENDER FOR ROOF SHEET REMOVAL AND REPLACEMENT WORKS., has been received by me/us and I/We hereby unconditionally accept the tender conditions of tender documents in its entirety for the above work.
2. It is further noted that it is not permissible to put any remarks/conditions in the tender enclosed in "Part-2 (price bid)". I/We agree that the tender shall be rejected and ACCEPTING AUTHORITY.

Yours faithfully,

(Signature of the tenderer) with rubber stamp

Date: .....





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**PRICE BID FORMAT**

Sl. No.	Description	QTY	Unit	Supply Amount (A)	Service Amount (B)
1	Supply and fixing of following items as per tender specification (Sl. No. 2-6)				
2	Main Roof Sheet-0.5mm Sky-Blue Galvalume, 5-rib, 3.28m x 6m	1500	Sqm		
3	Polycarbonate Sheet-1.25mm Transparent, 5-rib, 3.28m x 6m	300	Sqm		
4	Lean Roof Top (Curved) Sheet-0.5mm Sky-Blue Galvalume, 5-rib, 3.28m x 4m	200	Sqm		
5	Fasteners-Self-tapping screws with cyclone washers (SS)	6000	Nos.		
6	Removal of sheets as per tender specification	2000	Sqm	NA	
7			<b>Total:</b>		
8				<b>Total (A+B):</b>	
9				<b>CGST/SGST.....%</b>	
10				<b>Grand Total Amount:</b>	
Grand total in words-					
i) The rates quoted should be all inclusive and shall include the service charges and other incidental expenditures, if applicable. ii) Quotes with Conditional rates / additional charges / Conditional discounts will be disqualified.					

- L1 will be determined based on the serial no.10

Signature:

Date:

Address of the contractor:

Seal:







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**ANNEXURE-VI**

**TECHNO COMMERCIAL CHECK LIST (To be submitted by the bidder)**

(Bidders may confirm acceptance of the Tender Conditions/deviations if any to be specified)

SL No.	Tender Enquiry Requirements	Confirmation from bidder (Strike off whichever is not applicable)	Specific comments /Remarks
1	Terms & Condition, Scope of work & Indicative Quantum of Work. (Annexure-I & II)	Agreed as per tender /Do not agree	
2	Mobilization period as per clause no 9.3	Agreed as per tender/Do not agree	
3	Unconditional Acceptance	Agreed as per tender/Do not agree	
4	Offer Validity	06 Months - Agreed as per tender/Do not agree	
5	Taxes & Duties	Specified/included in Price	
6	Payment terms - confirm		
a	As per Clause 12 of Annexure - I	Agreed as per tender/Do not agree	
7	Security Deposit	Agreed as per tender/Do not agree	
8	Performance Guarantee	Agreed as per tender/Do not agree	
9	Force Majeure	Agreed as per tender/Do not agree	
10	Liquidated damages and cancellation of contract	Agreed as per tender/Do not agree	
11	Arbitration & Jurisdiction clauses	Agreed as per tender/Do not agree	
12	Confirm all other terms and conditions of our enquiry are acceptable.	Confirmed/Not confirmed	
13	Deviations from Tender conditions	No Deviations	

Signature:

Address of the Contractor:

Seal:

