



UDUPI COCHIN SHIPYARD LIMITED (UCSL)
MALPE, KARNATAKA

Ministry of Ports, Shipping and Waterways, Government of India

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No. UCSL/IMS/HR/PIN/F/11- MGR/DMs/2025/31

01 April 2025

SELECTION OF MANAGER AND DEPUTY MANAGERS FOR UDUPI COCHIN SHIPYARD LIMITED

SCHEDULE FOR GROUP DISCUSSION & PERSONAL INTERVIEW

1. Refer Vacancy Notification No. UCSL/IMS/HR/VN/F/11-MGR/DMs/2025/31 dated 30 January 2025 for selection to the posts of Executives in Udupi Cochin Shipyard Limited (UCSL) published in www.udupicsl.com & www.cochinshipyard.in
2. As per clause F(b) of the Vacancy Notification, the method of selection shall include Work Experience and Power Point Presentation followed by Group discussion and Personal Interview. Accordingly, the Point Presentation has been conducted on 24 March 2025 for the shortlisted candidates.
3. The candidates with registration numbers given here under are provisionally short-listed for **Group Discussion and Personal Interview on the dates given below, commencing from 09:30 Hrs through electronic media.** Further details shall be informed to shortlisted candidates separately through call letters sent by email.

Sl. No.	Name of Posts & No. of Vacants	Reg. Nos. of provisionally short-listed candidates	Date of Video conferencing
01	Manager (Finance) – 1Post (UR)	50828492 50829786 50829920 50830087 50830496 50830789	04 April 2025 Friday
02	Deputy Manager (Finance) - 1Post (UR)	50828145	

4. Call letters for the Group discussion and Personal Interview through Video Conferencing shall be sent by e-mail to the provisionally short-listed candidates separately. Please note that the call letters shall not be sent by post.
5. Short-listed candidates should ensure that they fulfill all the eligibility requirements viz. age, qualification, experience, caste, disability etc, as advertised vide No. UCSL/IMS/HR/VN/F/11-MGR/DMs/2025/31 dated 30 January 2025 before attending the selection process. Verification of identity of candidates shall be done at the start of the Video Conferencing.
6. Candidates attending the selection process through Video Conferencing shall present the copy of call letter along with Aadhaar Card (in Original) for Identity Verification. Those who do not produce the call letter and Aadhaar Card (in Original) shall not be allowed to appear

for the Video Conferencing and further selection.

7. All selection related instructions are detailed in the call letter. Candidates are to abide by all the instructions in the call letter.
8. Candidates shall ensure that prerequisites for the video conferencing facility such as the bandwidth and system requirements (software and hardware), are fulfilled prior to start of the video conferencing.
9. Candidates shall be responsible to rectify any system issues or connectivity issues with written information to Udupi CSL prior to start of the video conferencing. Failure from the part of the candidate to log in to the video conferencing and / or not attending the selection process through video conferencing on the stipulated date and time and / or the selection process remain incomplete due to connectivity or any other issues, shall be treated as absence from the selection process. Udupi CSL may not reschedule such selection.
10. The candidates shall display the Aadhaar card to the selection committee at the beginning of the interview process, as part of identity verification.
11. Candidates shall ensure a professional setting as part of proper online etiquette, with pleasant natural setting/background, without any external disturbances, interruptions, sounds etc., and follow dress code (as given in the call letter).
12. Candidates shall take note to limit the meeting distractions to the extent possible, by avoiding quick movements, rattling of papers, chair squeaks etc.
13. Candidates shall ensure to keep their cameras and microphones switched on during the selection process.
14. Candidates shall maintain eye contact with the camera and stay engaged in the meeting.
15. Candidates shall not use any other electronic items or gadgets during the video conferencing for the purpose of recording the selection process or for assistance during the selection. The candidates shall ensure that he / she is alone while attending the selection process through the video conferencing and no third party / person shall assist or support him / her in the selection process. The candidate shall ensure that he / she has no access to any information for assistance of any kind that may aid him / her during the selection process.
16. The entire video conferencing process shall be confidential. The candidates shall maintain the confidentiality of the content throughout the selection process and thereafter. The candidates shall not record or transmit the content to any third party or publish the same in any real / virtual media. Any violation of the obligation shall entail cancellation of the candidature and / or attract legal action, as deemed appropriate. This confidentiality obligation would be valid for a period of three years from the date of conduct of interview, and the candidates shall be required to submit an undertaking to this extent prior to the selection process in the prescribed format sent along with the call letter.
17. The breach of any of the above stipulations required for the selection process, shall be considered as unfair / fraudulent practice and shall entail appropriate action including cancellation of the candidature.
18. Depending upon the number of candidates or administrative or technical or such other reasons, Udupi CSL shall extend the schedule for Group discussion and Personal Interview to the following day or on a later date, and candidates shall plan accordingly to appear for the video conferencing.

19. Original Certificates of selected candidates shall be verified at the time of joining. The selection to the post, and candidature shall be thus subject to the submission of the original certificates in proof of age, qualification, experience, caste, disability etc. meeting notified eligibility requirements, at the time of joining.
20. At the time of joining, or if at any stage, if the candidates are found not meeting the eligibility requirements or fail to produce certificates in original, or if it is found that any information furnished by the candidate is false / incorrect, the candidates shall not be considered for selection and their candidature will stand cancelled / rejected without further notice.
21. No correspondence regarding the rejection of application in case of ineligibility during the selection process or at any other stage shall be entertained.
22. Issue of call letter and mere attending the selection process through Video Conferencing shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion or does not constitute an offer of appointment, and will not entitle the applicant to any claim for employment in Udupi CSL.
23. Candidates are requested to appear for the selection process through video conferencing on the stipulated date and time as informed. Please note that request for changing the date and time of the Video Conferencing shall not be entertained.
24. Candidates are advised to frequently visit CSL website (Career page→ UCSL- Malpe) & UCSL website (Career page) for all updates related to the selection.
25. Any changes in the above schedule shall be notified on CSL & UCSL website only.
26. Other terms and conditions of the advertisement Notification No. UCSL/IMS/HR/VN/F/11-MGR/DMs/2025/31 dated 30 January 2025 shall apply.
27. For any further clarification, please contact us vide e-mail career@udupicsl.com

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”

Sd/-
MANAGER(HR), UCSL