



**UDUPI COCHIN SHIPYARD LIMITED (UCSL)**  
**(Formerly Tebma Shipyards Limited)**  
**MALPE, KARNATAKA**  
Ministry of Ports, Shipping and Waterways, Govt. of India

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No. UCSL/IMS/HR/PWN/F/6 - SUPR/OAST/BO/2023/20

15.02.2024

**SELECTION TO THE POST OF OFFICE ASSISTANTS AND BOOTH OPERATORS ON  
ONTRACT BASIS FOR UCSL SCHEDULE FOR OBJECTIVE TYPE TEST**

1. Please refer Vacancy Notification No. UCSL/IMS/HR/VN/F/11- SUPR/OAST/BO/2023/20 dated 20 September 2023 for selection to the post of **OFFICE ASSISTANTS and BOOTH OPERATORS (on five-year contract basis)** for Udupi Cochin Shipyard Limited (UCSL) published on UCSL and CSL websites: [www.udupicsl.com](http://www.udupicsl.com) and [www.cochinshipyard.in](http://www.cochinshipyard.in)
2. As per clause VII B of the above referred vacancy notification, the method of selection shall be through **Objective Type and Practical Test/Descriptive Test for Workmen**. Further details are available in the vacancy notification.
3. The **Objective Type** test for the posts shall be held in **Udupi Cochin Shipyard Limited, Harbour Complex, Malpe, Udupi in Karnataka on 26 February 2024 (Monday)**. Reporting Time is 1000Hrs (IST).
4. **Candidates should ensure that they fulfill all the eligibility requirements viz. age, qualification, experience, caste, disability etc, as advertised before appearing for the test.**
5. Call letters for **Objective Type Test** shall be sent by e-mail to the candidates separately. Please note that the call letters shall not be sent by post. In case of non-receipt of call letter by e-mail, candidates should inform the undersigned vide e-mail [career@udupicsl.com](mailto:career@udupicsl.com) latest by 19.02.2024.
6. **Candidates appearing for test should produce two copies of the Call Letter and a valid photo identity proof (in original). ONLY Aadhaar/ Election ID Card/ Passport/ Driving licence issued by the Government shall be accepted as photo identity proof to appear for the selection test. Those who do not produce the call letter and valid photo identity proof (in original) will not be allowed to appear for the test.**
7. Candidates should **paste recent passport size photographs** and put their signature in appropriate places in both the copies of the call letter.
8. **One Copy of the call letter is to be submitted to the invigilator at the time of the test. The candidates should retain the other copy of the call letter, till the completion of selection process.**
9. **Candidature is provisional subject to verification of certificates for proof of age, qualification, experience, caste, disability etc. and meeting the notified eligibility requirements, at the time of certificate verification/joining.** If the candidates shortlisted are found not meeting the eligibility requirements or fail to produce certificates in original or if at any stage, it is found that any information furnished by the candidate is false/ incorrect, or there

has been suppression of facts and information, the candidate shall not be considered for selection and candidature/appointment will be cancelled/rejected without further notice.

**10. No correspondence regarding the rejection of application in case of ineligibility during the selection process or at any other stage shall be entertained.**

**11. Candidates are advised to frequently visit UCSL/CSL websites for all updates related to the selection process.**

12. Any changes in the above schedule shall be notified on UCSL/CSL websites only.

13. Other terms and conditions of the advertisement notification No.UCSL/IMS/HR/VN/F/11-SUPR/OAST/BO/2023/20 dated 20 September 2023 shall apply.

14. For any further clarification, please contact us via e-mail [career@cochinshipyard.in](mailto:career@cochinshipyard.in).

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”**

**Sd/-  
MANAGER (HR)  
UCSL**